

**MINUTES OF A REGULAR MEETING
OF THE WOODBINE CITY COUNCIL
January 6, 2014
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on January 6, 2014 was called to order at 6:30 p.m. by Mayor Steven Parrott, with the following Councilors present: Louise Mitchell, Robert Baird, Randy Bordelon, and C. C. Higginbotham, Jr. City officials present: Deputy City Clerk M. Lynn Courson. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Mayor Parrott.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to appoint Louise Mitchell as Mayor Pro tem. Voting was as follows: Ayes – Higginbotham, Baird, Bordelon. Nays – None. Abstentions – Mitchell. The motion was declared approved by Mayor Parrott.

Chief Magistrate Judge Jennifer Lewis administered the Oaths of Office to C.C. Higginbotham, Jr. and Louise Mitchell (Oaths attached).

Work Session:

Everette Sapp, Public Works Director, gave an update on Public Works Department activities. Debra Carter, Director of Finance, gave an update on Finance Department activities.

Presentations

Mayor Parrott presented the Arbor Day Proclamation, which declares every third Friday of February as Arbor Day in the City of Woodbine.

Beth Gowen reported that February 24, 2014 would be Arbor Day in the City of Woodbine and that the Annual Tree Care Seminar will be held on February 20, 2014.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the agenda as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C.C. Higginbotham, Jr., seconded by Louise Mitchell, to approve the minutes of the December 2, 2013 City Council Meeting as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Public Comments:

Dan Daugherty stated that there are some properties on the East side of the City that need to be cleaned up. He encouraged the City to involve the Downtown Development Authority (DDA) and possibly a grant writer to help with funding for the clean-up.

Janet Heath agreed with Mr. Daugherty and encouraged the City to use the Firewise Grant to help clean up their property.

The Council discussed DDA Membership. The Council agreed that the City should advertise for new DDA membership.

Caroline Dempsey also agreed with Mr. Daugherty.

Lynn Courson presented City Attorney resumes to the Council.

Motion made by Robert Baird, seconded by Louise Mitchell, to go into Executive Session to discuss personnel. Motion was unanimously approved and so declared by Mayor Parrott.

The meeting adjourned into Executive Session at 7:01 p.m.

The regular meeting resumed at 7:17 p.m.

Mayor Parrott advised that no action was taken in Executive Session.

Old Business:

Debra Carter presented the Council with additional cost information regarding providing debit/credit card services to customers. Robert Baird stated that he is not in favor of taking debit/credit cards. He stated that it would be cost prohibitive when taking them on Property Tax bills. The Council asked that Ms. Carter find out if we can limit the service to Water/Sewer/Garbage bills.

Mayor Parrott stated that the Intergovernmental Agreement with the City of Kingsland had a couple of changes and needed to be re-approved. Lynn Courson advised that Kingsland had added a hold harmless agreement to the document. She stated that the City's GIRMA insurance covers the City of Kingsland's inspectors so it was fine to leave that wording in or take it out. Motion made by C.C. Higginbotham, Jr., seconded by Louise Mitchell, to approve the agreement as presented. Motion was unanimously approved and so declared by Mayor Parrott.

New Business:

Mayor Parrott stated that Tom Lee had resigned as City Attorney. He further advised that the City had received 3 applications/resumes for the position. Motion made by C.C. Higginbotham, Jr., seconded by Randy Bordelon, to appoint William R. Ashe as City Attorney. Voting was as follows: Ayes – Higginbotham, Baird, Bordelon. Nays – Mitchell. Abstentions – None. The motion was declared approved by Mayor Parrott.

The meeting adjourned at 7:38p.m.

Steven L. Parrott
Mayor

Attest: _____

M. Lynn Courson
Deputy City Clerk