

**MINUTES OF A REGULAR MEETING
OF THE WOODBINE CITY COUNCIL
October 6, 2014
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on October 6, 2014 was called to order at 6:37 p.m. by Mayor Steven Parrott, with the following Councilors present: Louise Mitchell, Robert Baird, Randy Bordelon and C. C. Higginbotham, Jr. Councilors Absent: None. City officials present: City Administrator Sandra L. Rayson, Deputy City Clerk M. Lynn Courson and City Attorney Will Ashe. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Councilor Louise Mitchell.

Work Session:

Everette Sapp, Public Works Director, gave an update on Public Works Department activities. Debra Carter, Director of Finance, gave an update on Finance Department activities.

Presentations:

Mayor Parrott read a Proclamation declaring October 10th as "Pink Out Friday" to increase awareness of the impact Breast Cancer has in our community.

Mayor Parrott read a Joint Proclamation honoring Congressman Jack Kingston for his many years of service in the U.S. Congress serving the citizens of Camden County.

Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to approve the agenda with the following amendment:

Add: 10.d. Prioritization of SPLOST 6 and SPLOST 7 Projects.

The motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to approve the minutes of the September 8, 2014 City Council Meeting as presented. The motion was unanimously approved and so declared by Mayor Parrott.

Public Comments: None

Old Business:

Ms. Rayson advised the Council that G. Ben Turnipseed will attend a Called Council Meeting on 10/23/14 to discuss the generator issue in the Treatment Plant & Sewer System Enhancement Project. The City Attorney stated that after reviewing the contract/bond with Mr. Turnipseed that it was a very thorough document.

Sandra Rayson presented drawings for the proposed shower area at the West 2nd Street Comfort Station that the Public Works crew can construct using 6 foot vinyl fence panels and gate, as well as a metered shower and foot wash at a cost of approximately \$2,000.00. Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to approve the construction of the shower area using the 6 foot panels as presented. Voting was as follows: Ayes – Higginbotham, Mitchell, Bordelon. Nays – Baird. Motion was declared approved by Mayor Parrott.

Council decided to hold action on the Economic Development Plan proposal from the Coastal Regional Commission until the 2015 Budget process was completed. Lauren Moore advised the Council that the proposal could be revised to meet budget needs.

City Attorney Ashe stated that after discussions with the County Attorney, his opinion was that SPLOST 6 could not be used for debt reduction. However, SPLOST 7 can be used for this purpose. Mayor Parrott recommended that 90% of SPLOST 7 be set aside for debt reduction, with the remaining 10% as well as SPLOST 6 dedicated to projects. Council discussed how long it would take to have enough funding to pay off the existing debt. Councilor Higginbotham asked the staff to go over the Capital Improvement Project List prior to the 10/23/14 Council Meeting with regard to the SPLOST 6 & 7 projects to see what can be accomplished if 100% of SPLOST 7 funding is applied to debt reduction until we are debt free with the understanding that changes can be made to this strategy, if that becomes necessary. Mayor Parrott and Councilor Baird agreed that the City should take a more gradual approach to the debt reduction percentage since the citizens expect to have projects completed using SPLOST 7.

New Business:

Motion made by Robert Baird, seconded by Louise Mitchell, to appoint James George as our City Marshall. The motion was unanimously approved and so declared by Mayor Parrott. Mr. George will be sworn in at a later time.

Ms. Rayson submitted the Leachate Agreement with Camden County revised as directed by the Council at the 9/8/14 meeting. Ms. Rayson advised that the City Engineer strongly recommended not changing the NH-3 level from 30 mg/l to 50 mg/l. Motion made by C. C. Higginbotham, Jr., seconded by Randy Bordelon, to approve the changes as submitted by staff and forward the Agreement to the County for their action. The motion was unanimously approved and so declared by Mayor Parrott.

Motion made by Louise Mitchell, seconded by Robert Baird to declare the unopened portion of East 1st Street adjoining property to the North owned by James Proctor and Ruth Proctor as surplus and abandon all public use of and rights to said unopened street. As the only two known property owners adjacent to this section of the unopened street, the motion is also to approve deeding title to each owner listed above after advertisement in the City's Legal Organ seeking anyone objecting to this action. Said owners shall be responsible for all costs involved in this abandonment. The motion was unanimously approved and so declared by Mayor Parrott.

Deputy Clerk Lynn Courson addressed the Council regarding a request from Lipi Patel to waive penalties and interest on Parcel No. W3-3-5 for 2012. Mr. Patel claims that this happened because the attorney did not check on taxes owed to the City at the time Mr. Patel purchased the property. Motion made by Robert Baird, seconded by Randy Bordelon, to deny the request. The motion was unanimously approved and so declared by Mayor Parrott.

Ms. Rayson submitted a list of delinquent taxes from several prior years on real property, inventories, personal property, etc. The taxes are uncollectable for various reasons. This is a culmination of all prior years. In the future, this type of request will be brought to the Council as the Marshall Sale process begins. Motion made by Louise Mitchell, seconded by C. C. Higginbotham, Jr. to approve deleting all taxes, penalties and interest with regard to the submitted list. The motion was unanimously approved and so declared by Mayor Parrott.

David Amos presented a contract from A², Inc. for final design, including construction drawings, of the Old Theater Park. Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to approve the contract as presented. The motion was unanimously approved and so declared by Mayor Parrott.

Public Comments:

Janet Heath discussed leachate and commended the Council for their diligence in determining how to spend SPLOST funding.

David Cottle discussed his concern with the number of golf carts being driven in the City by children.

The meeting adjourned at 7:45 p.m.

Attest: _____
Sandra L. Rayson
City Clerk

Steven L. Parrott
Mayor