

**MINUTES OF A REGULAR MEETING
OF THE WOODBINE CITY COUNCIL
December 1, 2014
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on December 1, 2014 was called to order at 6:30 p.m. by Mayor Steven L. Parrott, with the following Councilors present: Louise Mitchell, Robert Baird, Randy Bordelon and C. C. Higginbotham, Jr. Councilors absent: None. City officials present: City Administrator Sandra L. Rayson, Deputy City Clerk M. Lynn Courson and City Attorney Will Ashe. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Mayor Parrott.

Work Session:

Everette Sapp, Public Works Director, gave an update on Public Works Department activities. Debra Carter, Director of Finance, gave an update on Finance Department activities.

Presentations: None

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the agenda as presented. The motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to approve the minutes of the November 3 and 17, 2014 City Council Meetings and the minutes of the November 6, 2014 Public Hearing for the 2014 Millage/2015 Budget as presented. The motion was unanimously approved and so declared by Mayor Parrott.

Public Comments: None

Old Business:

Council Members discussed progress on the DNR Recreational Trail Grant Project. The project is approximately 98% complete but there are still Punch List items remaining. The original completion date was 7/17/14 and the contractor requested a time extension of 39 days in Change Order No. 3 moving the completion date to 8/25/14. Action on Change Order No 3 was deferred by Council until project completion. After discussing the issue of project completion delay, motion was made by Robert Baird, seconded by C. C. Higginbotham, Jr., to direct the City Attorney to send a certified letter to JIT Construction, Inc. regarding project completion. The motion was unanimously approved and so declared by Mayor Parrott.

Mayor Parrott called a Public Hearing to order at 6:55 p.m. to receive public comments on the following Alcohol License for the Sale of Malt Beverages and Wine Not for Consumption on Premises:

2040 Truck Center
2040 E. 10th Street

No public comments were received.

The Public Hearing was adjourned at 6:56 p.m.

The Regular Meeting reconvened at 6:56 p.m.

New Business:

Deputy City Clerk Courson stated that the applicant for the 2040 Truck Center Alcohol License had met all requirements for the license. Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to approve the Alcohol License for the Sale of Malt Beverages and Wine Not for Consumption on Premises for the 2040 Truck Center. The motion was unanimously approved and so declared by Mayor Parrott.

Everette Sapp presented the following bids for equipment for the Public Works Department:

- **6' Heavy Duty Roundback Cutter**

Harrell's Farm & Supplies	\$2,613.00
Grid Iron/JCB of Georgia	\$3,950.00

Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to award the bid to Harrell's Farm & Supplies with a delivery date of no later than 1/31/15. The motion was unanimously approved and so declared by Mayor Parrott.

- **Two (2) Z-Turn Mowers**

	<u>60"</u>	<u>72"</u>	<u>Total</u>
Tri-Lane Equipment Rental	\$12,969.80	\$13,388.50	\$26,358.30
Tait Lawn Products	\$12,500.00	\$13,000.00	\$25,500.00
Emery Lawn & Tractor	\$11,865.00	\$12,442.00	\$24,307.00

Motion made by C. C. Higginbotham, Jr., seconded by Randy Bordelon, to award the bid to Tait Lawn Products in order to purchase Scag mowers. The motion was unanimously approved and so declared by Mayor Parrott.

Council Members decided to hold the bids for the Backhoe and Mini Excavator until the Treatment Plant & Sewer System Enhancement Project is completed and remaining USDA funds are released for equipment purchases. Bids are good through 1/21/15. Council directed staff to contact vendors to determine how long past 1/21/15 they would hold the bids and to check on resale value of the existing backhoe.

Public Comments:

Janet Heath asked the City to open the West 2nd Street Comfort Station during the "Christmas in Woodbine" events on Saturday, 12/6/14. She also discussed available DNR grants and SPLOSTS 6 & 7.

The meeting adjourned at 7:24 p.m.

Attest:

Sandra L. Rayson
City Clerk

Steven L. Parrott
Mayor