MINUTES OF A REGULAR MEETING
OF THE WOODBINE CITY COUNCIL
February 2, 2015
WOODBINE CITY HALL

The regular meeting of the Woodbine City Council held on January 5, 2015 was called to order at 6:30 p.m. by Mayor Steven Parrott, with the following Councilors present: Louise Mitchell, Robert Baird, and C. C. Higginbotham, Jr. Councilors absent: Randy Bordelon. City officials present: City Administrator Sandra Rayson and City Attorney William Ashe. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Louise Mitchell.

Work Session:

Everette Sapp, Public Works Director, gave an update on Public Works Department activities. Debra Carter, Director of Finance, gave an update on Finance Department activities.

Sandra Rayson, City Administrator, discussed with the Council when they would like to meet with Lauren Robesky from the Coastal Regional Commission to discuss her proposal to the City for an Economic Development Plan. Council would like to see more focus on development of the waterfront and available grant programs. Ms. Rayson will talk with Ms. Robesky and obtain two dates/times she is available to meet with the Council.

Presentations:

Fire Chief Horton (St. Marys), Fire Chief Smith (Kingsland(and Fire Chief Crews (Camden County) addressed the Council regarding recent forward movement on consolidation of fire and emergency medical services throughout the County. At this time, all Fire Departments are working under a Functional Consolidation Plan that allows the nearest station to respond regardless of jurisdiction. This will lead to elimination of duplication of services and lower costs without full consolidation of personnel and equipment under one governing authority. This is a cooperative plan between all four governments. They stressed that Camden is at the beginning of this process and it is still evolving.

Beth Gowen and members of the Woodbine Tree Board planted a Trident Maple Tree in the North garden at City Hall in the memory of Laura M. Young, who was a dedicated community servant and faithful daughter of Woodbine, as their Arbor Day Program.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the agenda with the following amendments:

Add: Bid for Utility Vehicle to Item No. 11.d Project Bid Awards, Attachment #7.
Add: Item No. 11.g Approval of GMEBS Life and Health Program Declaration and Ordinance.

Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr. seconded by Louise Mitchell, to approve the minutes of the January 5, 2015 City Council Meeting as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Public Comments:

Jannie Everette addressed the Council regarding a memorial project dedicated to the memory of the Thiokol victims of 1971.

Janet Heath addressed the spending of SPLOST funds, her support of the Thiokol Memorial Project and her disapproval of purchasing a new electronic message board for City Hall.

Betty Miller addressed the Council regarding her connection to the Thiokol tragedy and support for Mr. Everette's plan for a victims' memorial.

The Pastor of Union Chapel Missionary Baptist Church told the Council about a Deacon in his church that lost 3 brothers in the Thiokol explosion.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to adjourn into Executive Session to discuss Personnel. Motion was unanimously approved and so declared by Mayor Parrott.

Regular Session adjourned at 7:27 p.m.

Regular Session reconvened at 8:00 p.m.

Old Business:

City Attorney Will Ashe updated the Council on AT&T's request to amend the contract between the City and Alltel to allow adding additional antennas on the corral antenna structure on our Highway 110 Water Tank. AT&T has agreed to reimburse the City for expenses incurred from G. Ben Turnipseed for work in connection with a possible project to paint the exterior of the Highway 110 Water Tank in the amount of $3,718.19. The costs were a result of AT&T proposing to have the tank painted in exchange for adding the extra antennas. AT&T subsequently withdrew the offer to paint the tank. AT&T has also agreed to add $800.00/month to the monthly lease amount for the life of the contract. This does not take the place of the annual 3% increase to the monthly lease fee already included in the contract. Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to approve the contract amendment dated 2/2/15 as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to approve the Final Summary Change Order for BRW Construction Group, LLC for the Treatment Plant & Sewer System Enhancement Project. Motion was unanimously approved and so declared by Mayor Parrott.

New Business:

Scott Henning addressed the Council to request refund of penalties he paid on two pieces of property he purchased last year. The properties were subject to Marshall Sale and penalties added. Mr. Henning stated that he thought all taxes had been paid when he purchased the properties. He was notified by the City in November that the taxes were owed, but did not pay the taxes until January, after the Stage 2 notices were added. Councilor Higginbotham expressed his concern that taxpayers are not being properly notified of the fees before they are added to the account.

Council directed staff to prepare a detailed timeline on Mr. Henning's taxes. Council also directed the City Attorney to review the GTS contract to make sure they are handling this process legally.

Paul Clark also addressed the Council to request refund of penalties he paid on his Mother's estate (Lucille Clark). He stated that he did not receive notice of past due taxes on his Mother's house until his Sister called to advise that she had received a notice of pending Marshal's Sale. Notices were sent to a Hazlehurst, Georgia address, which was incorrect. The 2014 taxes were also sent to the Hazlehurst address. Council directed staff to also prepare a detailed timeline on the Clark taxes.

Laura Briggs sent an email request to also refund her tax penalties advising that she had not received any notices until January regarding the Marshal Sale. Staff will also prepare a detailed timeline on Ms. Briggs' taxes.

Kevin Dalton of Dalton Signs addressed the Council regarding his proposal to the City for a Daktronics Galaxy AF-3550 Series RGB Electronic Message Board to replace the existing City Hall sign at a cost of $32,131.59. The City only received one proposal during the bid process. Mr. Dalton discussed the benefits of having an electronic message board, as well as the quality of the sign. The Council discussed how the cost might be reduced by purchasing a smaller sign or a having monochrome color rather than full color. Staff was directed to determine the cost for insurance for the sign. Action was delayed on the sign until this information is available.

The following bids were received for materials for the Liza Rudolph Trail Head and Kiosk:

Lowe's:	$989.29
Farmers & Builders:	$947.00
	($1,418.24*)

* This amount includes the following items that Lowe's was unable to supply.

Plexiglas	$189.99
6"x6"x16' Post, PT	$125.77
6"x6"x18' Post, PT	$155.48

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to award the bid to Farmer's & Builders in the amount of $1,418.24. Motion was unanimously approved and so declared by Mayor Parrott.

The City received the following bid for a 2015 Kubota RTV-X900 Worksite Utility Vehicle:

Emery Lawn & Tractor: $12,489.00

Motion made C. C. Higginbotham, Jr., seconded by Robert Baird, to award the bid to Emery Lawn & Tractor. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve a Resolution that requires a Franchise Fee of 5% on all cable and video state franchise holder's gross revenues received from the provision of cable or video services generated within the corporate boundaries of the City of Woodbine. Motion was unanimously approved and so declared by Mayor Parrott.

Ms. Everette again addressed the Council regarding her letter dated January 30, 2015 requesting a monetary donation of $3,400.00 for administrative support of the Thiokol Victims Memorial Project. Council and Ms. Everette discussed the need to acquire a permanent location for interviewing victims and/or family members, record storage, etc. She is working on obtaining non-profit status. Councilor Higginbotham asked the City Attorney to see if SPLOST funding could be used towards this project. Mayor Parrott asked Council to consider including space at the Old Theater Park for the Thiokol memorial.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the GMEBS Life and Health Declaration and Ordinance as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Public Comments

David Cottle addressed the Council regarding the problems residents on Russell Street experience due to drainage issues.

Viola Lewis asked the Council to support the Thiokol Victims Memorial Project.

Mittie Vaughn stated that she had asked the City to support her paper with their advertising dollars, but she had not received any ads to date.

Paul Clark suggested that Ms. Everette contact the Brunswick Librarian who worked on the Liberty Ships Memorial for help in applying for grants and also suggested that she contact Susan Waldron about funding left from a group that worked on a Medical Waste Incinerator Project many years ago in Woodbine.

The meeting adjourned at 9:30 p.m.

_____
Steven L. Parrott
Mayor

Attest: _____
Sandra L. Rayson
Deputy City Clerk