

**MINUTES OF A CALLED MEETING
OF THE WOODBINE CITY COUNCIL
February 25, 2015
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on January 5, 2015 was called to order at 7:02 p.m. by Mayor Steven Parrott, with the following Councilors present: Randy Bordelon, Robert Baird, and C. C. Higginbotham, Jr. City officials present: City Administrator Sandra Rayson, City Clerk M. Lynn Courson, and City Attorney William Ashe. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Mayor Parrott.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the agenda as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Public Comments:

Janet Heath requested that a walkway be available between the Riverwalk and Highway 17 when the new fence goes up around the Street Department building.

Old Business:

William Ashe stated that he reviewed the contract with Government Tax Solutions (GTS) and does not find any usury issues with regards to the fees GTS is collecting from delinquent property taxes. Mr. Ashe stated that the fees GTS is charging seem to be legally charged. Sandra Rayson directed Council to the timelines of collection of property taxes for the individuals requesting a waiver of fees associated with delinquent taxes. Scott Henning addressed the Council regarding his request for a waiver of the fees. Mr. Ashe advised Mr. Henning that the closing attorney he used for the purchase of this property failed to collect the taxes and that he should contact them. Mr. Henning continued to dispute the amount of fees with respect to the timeline. The Council discussed the notifications that were made to the property owners. The Council agreed to table all waiver requests until the March 2, 2015 meeting so that they can see copies of the Stage 1 Notices to see if the property owners were notified of the amount of Stage 2 fees. The Council requested staff contact GTS and have a representative at that meeting.

Louise Mitchell arrived at the meeting at 7:27 p.m.

New Business:

Sandra Rayson presented the Council with information regarding the Bid Award for the City Hall Electronic Message Sign project. Robert Baird stated that he was against purchasing a digital sign for \$32,000.00 and what problems could arise from it without having a policy in place for the use of the sign. C.C. Higginbotham agreed and stated that other items were more in need of the SPLOST funds than this item. Ms. Rayson gave information from prior bids on the sign including different size signs, and monochrome signs. Kevin Dalton of Dalton Signs provided information about other signs in the county and their specifications. Robert Baird expressed concern with advertising private businesses on a City sign. Sandra Rayson stated that

we currently do this with the old sign. Mr. Dalton stated that this is not a problem as long as the City does not charge for the service. Ms. Rayson advised that some electrical work was needed on the current sign even if a new sign was not approved. Motion made by Louise Mitchell, seconded by Randy Bordelon, to approve choosing the Electronic Message sign with the same size in Monochrome. Voting as follows: Aye – Mitchell, Bordelon. Nay – Baird, Higginbotham. Mayor Parrot voted in favor of the new sign to break the tie. Motion was approved and so declared by Mayor Parrott.

Sandra Rayson presented bids for the City Hall Refurbishing project. Ms. Rayson advised that the bid includes painting inside and outside of City Hall, replacing the flooring in the Meeting Room, the back hallway, the Mayor's office, and City Administrators office. She advised that the Council can choose the type of flooring to use as well. Motion made by Robert Baird, seconded by C.C. Higginbotham, Jr. to approve the bid from Ganka Painting to include carpeting in the Meeting Room and ceramic tile in the other areas. Motion was unanimously approved and so declared by Mayor Parrott.

Everette Sapp presented the bid for the Street Sign Replacement Project State Contract Purchase. Motion made by C.C. Higginbotham, seconded by Robert Baird, to approve the State Contract with refurbishing the signs. Motion was unanimously approved and so declared by Mayor Parrott.

Sandra Rayson presented the Liza Rudolph Trail Head Materials Bid. Motion made by Robert Baird, seconded by C.C. Higginbotham, Jr. to award the bid to Farmers and Builders. Motion was unanimously approved and so declared by Mayor Parrott.

Everette Sapp presented the Public Works Fence Project Bid. Motion made by C.C. Higginbotham, seconded by Louise Mitchell, to award the bid to Deloach Fencing. Motion was unanimously approved and so declared by Mayor Parrott.

Everette Sapp presented the State Contract for a 2015 Ford F750 Dump Truck. Motion made by Robert Baird, seconded by C.C. Higginbotham, Jr., to award the bid to the State Contract. Motion was unanimously approved and so declared by Mayor Parrott.

Everette Sapp presented the State Contract for a 2015 Ford F150 Pick-up truck. Motion made by Robert Baird, seconded by C.C. Higginbotham, Jr., to award the bid to the State Contract. Motion was unanimously approved and so declared by Mayor Parrott.

Everette Sapp presented the State Contract for a Enviroprime 4" Solids Handling Pump. Sandra Rayson advised that the hoses needed for this pump are not included in the State Contract so they will be presented for award at the March 2, 2015 Meeting. Motion made by C.C. Higginbotham, Jr., seconded by Louise Mitchell, to award the bid to the State Contract. Motion was unanimously approved and so declared by Mayor Parrott.

David Amos presented the Council with the Old Theater park Renovation Design. Mr. Amos and the Council discussed materials for the walkway as well as the need to improve the parking lot in front of the Old Theater. Motion made by Robert Baird, seconded by C.C. Higginbotham, Jr., to approve moving forward with the design. Motion was unanimously approved and so declared by Mayor Parrott.

Public Comments:

Janet Heath expressed concern with rushing to spend SPLOST funds as well as making sure there is a walkway available after the new fence is installed at the Street Department. She further encouraged the City to continue with the Wayfinding Signage project and asked that the City contact the County for using the Old School for events.

The meeting adjourned at 8:50 p.m.

Steven L. Parrott
Mayor

Attest: _____
M. Lynn Courson
City Clerk