

**MINUTES OF A REGULAR MEETING  
OF THE WOODBINE CITY COUNCIL  
February 3, 2014  
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on February 3, 2014 was called to order at 6:30 p.m. by Mayor Steven Parrott, with the following Councilors present: Robert Baird, Randy Bordelon, and C. C. Higginbotham, Jr. Absent: Louise Mitchell. City officials present: City Administrator Sandra L. Rayson, City Attorney Will Ashe and Deputy City Clerk M. Lynn Courson. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Mayor Parrott.

Mayor Parrott administered the Oath of Office to City Attorney Will Ashe (copy of oath attached).

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to appoint Robert C. Sweatt, Jr. as Municipal Judge. The motion was unanimously approved and so declared by Mayor Parrott. The Oath of Office will be administered at a later date.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to appoint Sandra L. Rayson as Municipal Registrar. The motion was unanimously approved and so declared by Mayor Parrott. Mayor Parrott administered the Oath of Office to Ms. Rayson (copy of oath attached).

Work Session:

Everette Sapp, Public Works Director, gave an update on Public Works Department activities. Debra Carter, Director of Finance, gave an update on Finance Department activities.

Council Members discussed what information was needed prior to developing a revised Animal Control Ordinance. City Administrator Rayson submitted a list of 10 questions for the Council to answer which would assist staff in writing the revisions. Council will answer the questions and submit to City Hall for review by staff and the City Attorney.

Presentations:

Mayor Parrott signed a Proclamation recognizing February as Black History Month and Honoring Peter J. Baker.

Motion made by C. C. Higginbotham, Jr., seconded by Randy Bordelon, to approve the agenda as presented. The motion was unanimously approved and so declared by Mayor Parrott.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the minutes of the January 6 and 21, 2014 City Council Meetings as presented. The motion was unanimously approved and so declared by Mayor Parrott.

Public Comments:

Dan Daugherty addressed the Council regarding the City's contractor driving his track hoe on City Streets.

J. R. Burns stated that last year the City made him remove a calf from his property. He is not in favor of changing the Animal Control Ordinance to allow farm animals.

Andrew Heath submitted a vile of water he said he collected from a ditch along Camden Avenue. He stated that something was wrong with the water because it was orange. Mr. Sapp will check the sample.

Janet Heath stated that when documents are given to the Council after the agenda package is sent out, copies of those documents should be placed in the notebook copy of the agenda that is for public use during the meeting.

Old Business:

Director of Finance Debra Carter advised the Council that First Data had reduced their price on the terminal and the annual PCI cost. She stated that City Attorney Ashe had advised that the City could limit the services for which we would accept debit/credit cards. City Council directed Ms. Carter to negotiate with World Pay to get a one year contract and a lower terminal cost. If she is able to get a contract, she is to send it to the City Attorney for his review.

Ms. Rayson stated that the City that was considering purchasing the old Belt Filter Press was no longer interested because of the \$10,000.00 minimum price previously set by the Council. She requested the Council to remove the minimum bid amount. Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve advertising the Belt Filter Press without a minimum bid amount. The motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to approve the proposed adjustment to G. Ben Turnipseed Engineers, Inc. contract for the Treatment Plant & Sewer System Enhancement Project in the amount of \$28,000.00. The motion was unanimously approved and so declared by Mayor Parrott.

No action was taken on the Code of Ordinances Chapter 11 Animal Control Ordinance Revisions.

New Business:

After much discussion, the Council respectfully declined to approve a request from Miracle Temple Outreach Ministries and Church of God by Faith to rename South Court Avenue in memory of Clara Renee Livingston, suggesting they consider renaming the church building instead.

The following bids were received to washout, clean and inspect the Highway 110 Water Tank:

Tank Pro, Inc.	\$2,200.00
Southeastern Tank & Tower, Inc.	\$2,600.00
Southern Corrosion, Inc.	\$4,877.00

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the engineer's recommendation to award the bid to Tank Pro, Inc. in the amount of \$2,200.00. The motion was unanimously approved and so declared by Mayor Parrott.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve a Budget Resolution to correct the Assets Brought Forward amounts for the General Fund and Water/Sewer Fund (copy attached). The motion was unanimously approved and so declared by Mayor Parrott.

The meeting adjourned at 7:32 p.m.

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Steven L. Parrott  
Mayor

Attest: \_\_\_\_\_  
Sandra L. Rayson  
City Clerk