

**MINUTES OF A CALLED MEETING  
OF THE WOODBINE CITY COUNCIL  
March 19, 2015  
WOODBINE CITY HALL**

A called meeting of the Woodbine City Council held on March 19, 2015 was called to order at 7:00 p.m. by Mayor Steven Parrott, with the following Councilors present: Randy Bordelon, Louise Mitchell, Robert Baird and C. C. Higginbotham, Jr. Councilors Absent: None. City officials present: City Administrator Sandra Rayson. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Mayor Parrott.

Work Session:

Lauren Robesky of the Coastal Regional Commission and the Council discussed revisions they would like to make to the Economic Development Proposal she developed for the City. The Council would like Mr. Robesky to focus the development plan on the Satilla River Waterfront Park and adjacent areas with a secondary focus on the downtown area. Ms. Robesky discussed available grant funding for both the cost of the plan as well as project implementation. She explained that finding funding for the plan and projects would be done at no cost to the City. Ms. Robesky will make the requested revisions and resubmit the proposal for Council's review and comment.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the agenda with the following amendments:

- Add: 3.A. Presentations
  - a. Earth Hour 2015 Proclamation
- Add: 8.b. SPLOST VI & VII Project Priority Lists

Motion was unanimously approved and so declared by Mayor Parrott.

Public Comments: None

Old Business: None

New Business:

Sandra Rayson presented the following bids for a Fitness Station Course for the Riverwalk:

- Fit- Trail: \$8,995.00 + Shipping  
20 Station Course
- Columbia Cascade: \$23,850.00 + Shipping  
18 Station Course (Wood)
- \$26,590.00 + Shipping  
18 Station Course (Recycled Plastic)

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to award the bid to Fit Trail in the amount of \$8,995.00 plus shipping. Motion was unanimously approved and so declared by Mayor Parrott.

Ms. Rayson presented the following bids for a City Hall Meeting Room Projection System:

- Epson Power Lite Home Cinema 2030 2D/3D 1080p 3 LCD Projector Model HC2030-V11H561020 with Mounting Hardware
- Epson Duet ELPSC80 Ultra-Portable Projector Screen 4:3 and 16:9 form Factor Model #ELPSC80 with Mounting Hardware

Best Buy: \$1,198.99

Tiger Direct: \$1,249.98

Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to award the bid to Best Buy in the amount of \$1,198.99. Motion was unanimously approved and so declared by Mayor Parrott.

Ms. Rayson presented the following bids for 50 City Hall Meeting Room Chairs:

1. Virco 9000 Series Plastic Chair  
This chair is similar to the existing Meeting Room chairs.  
School Outfitters: Virco 9000 Series  
\$28.88/\$1,444.00 + Shipping  
  
BizChairs: Virco 9000 Series  
\$32.99/\$1,649.50 + Shipping
2. Hercules Series Trapezoidal Banquet Chair  
This chair has a 1.5" padded seat and back in vinyl.  
StackChairs4Less: Hercules Series  
\$14.95/\$747.50 + Shipping  
  
School Outfitters: KFI Seating, IM810  
\$27.88/\$1,394.00 + Shipping
3. Hercules Series Church Chair  
This chair has a 4.25" padded seat and back with fabric upholstery.  
StackChairs4Less: Hercules Series  
\$29.99/\$1,499.50 + Shipping  
  
School Outfitters: OFM Comfort Class  
\$63.99/\$3,199.50 + Shipping

Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to award the bid to School Outfitters for the Virco 9000 Series chairs in the amount of \$1,444.00 plus shipping. Motion was unanimously approved and so declared by Mayor Parrott.

Ms. Rayson presented the following bids for a 2015 Caterpillar 430F2 Backhoe Loader (or equal):

<u>Vendor</u>	<u>Backhoe Loader</u>	<u>Cab Option</u>	<u>Total</u>
Yancey Brothers (Caterpillar 430F IT)	\$118,985.00	\$10,581.00	\$129,566.00
JCB of Georgia (JCB 3CX-15)	\$ 91,940.00	\$ 7,510.00	\$ 99,450.00
Border Equipment (Case 590SN)	\$102,324.72	\$ 5,900.00	\$108,224.72
Flint Equipment Company (Deere 410L)	\$108,900.00	\$ 9,000.00	\$117,900.00

Ms. Rayson explained that the above bids, as well as the next set of bids for a Hydraulic Excavator, were requested under the Georgia State Purchasing Contract System, which allows local governments to purchase directly from the vendors without going through a formal bidding process. Vendors are issued a specific number by the State of Georgia that identifies them as an approved vendor under this program. Ms. Rayson then explained that neither Flint Equipment Company nor Emery Lawn & Tractor had the correct State Purchasing Contract Number to allow them to sell the Excavator to the City. Flint Equipment Company did have the correct number for the Backhoe Loader. Ms. Rayson recommended that the Council disqualify Flint Equipment Company and Emery Lawn and Tractor from participating in the Hydraulic Excavator bid that follows. The Council and representatives from Yancey Brothers and JCB of Georgia and discussed at length the qualities of each of their machines including service for the machine and the warranty. Motion made by Robert Baird, seconded by Louise Mitchell, award the bid to JCB of Georgia in the amount of \$99,450.00. Motion was unanimously approved and so declared by Mayor Parrott.

The following bids for a 2015 Caterpillar 308E2 Hydraulic Excavator (or equal) were presented to the Council by Ms. Rayson:

<u>Vendor</u>	<u>Hydraulic Excavator</u>
Yancey Brothers (Caterpillar 308E2)	\$129,721.00
JCB of Georgia (JCB 85Z)	\$103,570.00
Border Equipment (Case CX80C)	\$112,493.00
Flint Equipment Company (Deere 85G)	\$129,000.00
Emery Lawn & Tractor (Kubota KX080-4)	\$107,716.00

Tommy Fulford with Emery Lawn & Tractor addressed the Council regarding the State Purchasing Contract Number for his company. He advised that they did have a number that allowed them to sell to various State Agencies, just not the one Ms. Rayson had requested. The Council engaged in an extended discussion with the representatives from JCB of Georgia, Yancey Brothers and Emery Lawn & Tractor regarding their machines. Councilor Higginbotham took the lead in the discussion stating that his main concern was in getting a sufficient Auxiliary Flow Rate in order to run attachments such as the mowing head and mulching head. Each representative discussed how their machine would better serve the City's needs. Basing his decision on a stated Auxiliary Flow Rate of 55.6 g.p.m. for the Kubota Excavator, motion was made by C. C. Higginbotham, Jr., seconded by Robert Baird, to award the bid to Emery Lawn & Tractor in the amount of \$107,716.00. Motion was unanimously approved and so declared by Mayor Parrott. (See 3/30/15 City Council Meeting minutes for additional information regarding this purchase.)

Ms. Rayson presented the following State Contract Purchase for a 2015 Ford F350 Service Vehicle:

Wade Ford: \$54,394.00

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the purchase as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by Robert Baird, seconded by Louise Mitchell, to approve the SPLOST VI & VII Project Priority List as presented (copy attached). Motion was unanimously approved and so declared by Mayor Parrott.

Public Comments - None

The meeting adjourned at 8:07 p.m.

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Steven L. Parrott  
Mayor

Attest: \_\_\_\_\_

Sandra L. Rayson  
Deputy City Clerk