

**MINUTES OF A REGULAR MEETING
OF THE WOODBINE CITY COUNCIL**

March 3, 2014

WOODBINE CITY HALL

The regular meeting of the Woodbine City Council held on March 3, 2014 was called to order at 6:30 p.m. by Mayor Steven Parrott, with the following Councilors present: Louise Mitchell, Robert Baird, Randy Bordelon, and C. C. Higginbotham, Jr. City officials present: City Administrator Sandra L. Rayson and City Attorney Will Ashe. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Mayor Pro tem Mitchell.

Work Session:

Everette Sapp, Public Works Director, gave an update on Public Works Department activities. Debra Carter, Director of Finance, gave an update on Finance Department activities.

Presentations:

Mayor Parrott signed a Proclamation declaring March 29, 2014 at 8:30 p.m. as Earth Hour 2014.

See Page 2 for additional Presentations.

Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to approve the agenda as presented. The motion was unanimously approved and so declared by Mayor Parrott.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the minutes of the February 3, 2014 City Council Meeting as presented. The motion was unanimously approved and so declared by Mayor Parrott.

Old Business:

Director of Finance Debra Carter advised the Council that World Pay has offered to waive the fees for Discover for one year. First Data will exempt the City from any "early out" penalties and lowered their terminal fee to \$479.00. Both vendors recommended not buying used terminals due to the problems other clients have experienced with them. The City will get the basic terminal model. Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to award the contract to First Data; only use the service for water and sewer payments; no service fees at this time and review the service after 6 months. Ms. Carter is to attempt to lower the terminal fee.

Public Works Director Everette Sapp addressed the City Council regarding the use of unallocated funds from the Treatment Plant & Sewer System Enhancement Project. Mr. Sapp has prices for the dump truck, backhoe and service vehicle. The U.S.D.A. Rural Development has approved the purchase of these items with the funds. Formal bids will have to be submitted prior to purchase. Mr. Turnipseed has suggested that the City also consider purchasing a Grit Classifier at a cost of \$127,365.00. The work would be done by BRW Construction Group. Woodard Construction Company, Inc. has completed sewer line replacement/repair through Priority 6. The Engineer is currently reviewing lines included in Priorities 7 through 10.

The Council discussed proposed changes to the Animal Control Ordinance. Councilor Higginbotham stated that he felt citizens should have to come before the Council to ask for special considerations regarding the keeping of animals. Ms. Wendy Gibson stated that she felt that her request to keep horses on industrial property was different than asking to keep horses on residential property since the property the horses were currently on had a ground liner which should prevent any soil contamination from the horses. After more discussion by the Council, the consensus was that no changes would be made to the ordinance at this time. Mayor Parrott advised Mr. Gibson that her six month waiver granted by the Council in November would stand and she could ask for an extension if it was needed.

Presentations (Continued):

Sheila McNeill of The Camden Partnership (TCP) announced to the Council Members that Camden County and the three cities had been awarded the "Coast Guard Community" designation. We are the first in the Nation to receive this combined designation. All prior designations were for "Coast Guard City" only. TCP is planning a celebration luncheon on April 25, 2014 and all City and County Officials are invited to attend. In addition there will be a public event held at the St. Marys Waterfront on May 17th. Ms. McNeill gave the Council an update on TCP activities including the "Sustaining the Triad: the Enduring Requirements of Deterrence" Conference held in November of last year and an upcoming NSB Kings Bay Supplier's Conference. Ms. McNeill also invited the Council Members to attend a luncheon in honor of the Chief of Naval Operations Admiral Greenert's visit to Camden County on March 18th. All three Mayors and the County Board of Commissioners Chairman have been asked to sign a Joint Proclamation declaring March 18, 2014 as Admiral Jonathon Greenert Day in Camden County.

New Business:

Motion made by Louise Mitchell, seconded by Randy Bordelon, to approve the following Planning Commission re-appointments:

Velma Hamilton, Term Ending 10/5/16

Anne Blakely, Term Ending 10/5/16

Alice Bass, Term Ending 10/5/16

The motion was unanimously approved and so declared by Mayor Parrott.

Public Comments:

Andrew Heath told the Council Members that he was disappointed in the Council's earlier action regarding Ms. Gibson's request to keep her horses in the City.

The meeting adjourned at 7:25 p.m.

Attest: _____

Sandra L. Rayson
City Clerk

Steven L. Parrott
Mayor