

**MINUTES OF A REGULAR MEETING
OF THE WOODBINE CITY COUNCIL**

April 7, 2014

WOODBINE CITY HALL

The regular meeting of the Woodbine City Council held on April 7, 2014 was called to order at 6:30 p.m. by Mayor Steven Parrott, with the following Councilors present: Louise Mitchell, Robert Baird and C. C. Higginbotham, Jr. Councilors Absent: Randy Bordelon. City officials present: City Administrator Sandra L. Rayson, Deputy Clerk M. Lynn Courson and City Attorney Will Ashe. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Mayor Pro tem Mitchell.

Work Session:

Everette Sapp, Public Works Director, gave an update on Public Works Department activities. Debra Carter, Director of Finance, gave an update on Finance Department activities.

Presentations:

The "If I Were Mayor" Essay presentation was postponed until the 4/21/14 Called City Council Meeting.

City Administrator Sandra Rayson stated that Gilbert Brought, City of Woodbine Public Works Facilities Maintenance Technician, had just published his third book, a science fiction novel entitled "The Machine". It is currently available through Amazon.com. Mr. Brought presented Mayor Parrott with a signed copy of the book. Mayor Parrott congratulated Mr. Brought on his accomplishment and thanked him for the book.

Bill Miller representing the Woodmen of the World presented the City with a new United States Flag for City Hall and gave a brief description of what this organization does in the community.

Mayor Parrott signed a Proclamation proclaiming April 13 – 19, 2014 as Georgia Cities Week in Woodbine.

Mayor Parrott signed a Proclamation proclaiming April 6 – 12, 2014 as National Crime Victims Week in Woodbine. District Attorney Jackie Johnson accepted the proclamation and invited the Council to a ceremony honoring crime victims at the Camden County Courthouse on 4/9/14.

Ashby Nix, Satilla Riverkeeper, presented the Mayor with a copy of Wayne Morgan's children's book entitled "Kase for the Environment". Ms. Nix then gave an overview of upcoming Satilla Riverkeeper projects.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the agenda as presented. The motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to approve the minutes of the March 3, 2014 City Council Meeting as presented. The motion was unanimously approved and so declared by Mayor Parrott.

Old Business:

The Council and City Attorney Will Ashe discussed whether or not SPLOST VI can be used to pay off debt. Mr. Ashe stated that he and the County Attorney are still researching the issue. The Council tabled action on prioritizing the list of items to be purchased with any remaining funds from the Treatment Plant & Sewer System Enhancement Project until this question is resolved.

Mr. Sapp addressed the Council regarding replacement of the mechanical bar screen control panel at the Treatment Plant. The Council originally approved a bid from Parkson Corporation in the amount of \$8,762.00 for a stainless steel unit (6/24/13). This cost did not include removal of the old unit, shipping costs or installation of the new unit. The City has received a second bid from J.A.M. Electric Company, Inc. in the amount of \$8,900.00 which covers these costs and has a 12 month warranty. Mr. Sapp recommended accepting the second bid. Motion made by Louise Mitchell, seconded by Robert Baird, to approve awarding the bid to J.A.M. Electric Company, Inc. The motion was unanimously approved and so declared by Mayor Parrott.

Mayor Parrott and Everette Sapp addressed the Council regarding Scott Henning's request for a reduced sewer tap cost for his building located at 1810 Bedell Avenue. Mr. Henning is required to connect to the City's sewer service because the building houses a business. Originally, the line was planned as 126 feet of 6" gravity flow line that would be installed from the pump station at the City's Street/Solid Waste Building to Mr. Henning's property at a cost of \$5,265.79 (\$4,000.00 [3 Hours Labor & 50 Feet of Pipe] + \$1,265.79 [Additional Labor & 76 Feet of additional Pipe]). The size of the line was then increased to 8 inches, which would allow it to service beyond Mr. Henning's property, but the sewer tap cost was not increased. The City Engineer put together basic cost estimates to install the line either on the City and Mr. Henning's properties or in the DOT right-of-way and to extend it to the City's 13 acre parcel adjoining the Henning property's southern border. Mr. Sapp explained that the benefit to the City in installing the larger line and extending the line to the 13 acre City property is that we have a contractor on site who can complete the installation under the Treatment Plant & Sewer System Enhancement Project. The Council agreed to install an 8" line and to waive the \$1,265.79 additional costs to Mr. Henning if the line is extended beyond his tap. Staff was tasked with getting a complete cost to install the line to the City's 13 acre parcel, both on Henning/City properties and in the DOT right-of-way.

Mr. Sapp presented the following cost proposals to paint the exterior of the existing Treatment Plant Control Building and replace the doors:

City Public Works Department: \$4,054.67 (Materials Only)

BRW Construction Group, LLC: \$25,539.56

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to accept the bid from the City Public Works Department. The motion was unanimously approved and so declared by Mayor Parrott.

The Council tabled action on approving the Priority List for SPLOST VI Projects until the question of using SPLOST VI funds to pay off debt is resolved.

After receiving approval of the contract from City Attorney Will Ashe, motion was made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the contract with First Data to provide debit card/credit card services to the City of Woodbine providing the City can cancel the contract after 6 months without penalty. The motion was unanimously approved and so declared by Mayor Parrott.

New Business:

Mayor Parrott opened the Public Hearing at 7:38 p.m. to receive comments on the following Alcohol License:

Eugene Hayes
The Usual Suspects
807 Bedell Avenue
Malt Beverage/Wine/Distilled Spirits for Consumption on Premises

Eugene Hays stated that he was the financial backer of the business. He has put a lot of work and money into refurbishing the building and thinks it will bring people into the City.

Terry Mack said he was against having another business providing alcohol in the City. He welcomes a good restaurant, but the alcohol brings bad things with it.

The Public Hearing closed at 7:40 p.m.

The Regular Meeting reconvened at 7:40 p.m.

Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to approve the above-described Alcohol License for a period ending 12/31/14. Voting was as follows: Ayes: Higginbotham, Baird. Nays: Mitchell. Abstentions: None. The motion was declared approved by Mayor Parrott.

Public Comments:

Janet Heath asked the Council to reinstate two public comment periods at Council Meetings.

David Cottle discussed 3 trees he would like the City to remove on Russell Street.

Caroline Dempsey stated she liked living in Woodbine and was concerned about the status of the green block building at the corner of Spur 25 and Bedell Avenue.

Ms. Rayson provided the Council with copies of a letter delivered to City Hall by Andrew Heath prior to the meeting regarding several items of concern. She advised that staff will address all issues in the letter.

The meeting adjourned at 7:48 p.m.

Attest:

Sandra L. Rayson
City Clerk

Steven L. Parrott
Mayor