

**MINUTES OF A REGULAR MEETING
OF THE WOODBINE CITY COUNCIL
May 5, 2014
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on May 5, 2014 was called to order at 6:30 p.m. by Mayor Steven Parrott, with the following Councilors present: Louise Mitchell, Robert Baird, Randy Bordelon and C. C. Higginbotham, Jr. Councilors Absent: None. City officials present: City Administrator Sandra L. Rayson, Deputy Clerk M. Lynn Courson and City Attorney Will Ashe. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Mayor Parrott.

Work Session:

Debra Carter, Director of Finance, gave an update on Finance Department activities.
Everette Sapp, Public Works Director, gave an update on Public Works Department activities.

Presentations: None.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the agenda as presented. The motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to approve the minutes of the April 7 & 21, 2014 City Council Meetings, as well as the minutes of the April 22, 2014 Joint Comprehensive Plan 2013 – 2017 Short Term Work Program Update Public Hearing as presented. The motion was unanimously approved and so declared by Mayor Parrott.

Public Comments: None.

Old Business:

Mayor Parrott reported that no action has been taken on the Henjo Development LLC sewer line at 1810 Bedell Avenue. The engineer is preparing an easement drawing for review by both parties.

Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to rescind the motion made during the 6/24/13 City Council Meeting to award a bid to Parkson Corporation for the purchase of a Bar Screen Control Panel. The motion was unanimously approved and so declared by Mayor Parrott. The City Council awarded the bid to J.A.M. Electric Service at the 4/7/14 City Council Meeting.

Mr. Ashe stated that he and the County Attorney are still researching on how SPLOST VI can be used to pay off debt. The Council discussed this item at length and Mayor Parrott asked that the City Attorney be allowed to complete his research before the City moves forward in this matter. Motion made by Robert Baird, seconded by Randy Bordelon, to prioritize the following four projects for SPLOST VI funding at this time:

- E. 15th Street Sidewalk Project
- 2 Z-Turn Mowers
- U.S. 17 Medians Project
- Create Park at Old Theater

Once the decision has been made regarding paying off debt with SPLOST VI funds, the remaining SPLOST VI projects can be prioritized. The motion was unanimously approved and so declared by Mayor Parrott.

Motion made by Louise Mitchell, seconded by C. C. Higginbotham, Jr., to approve the Transmittal Resolution to submit the Joint Comprehensive Plan 2013 – 2017 Short Term Work Program Update to the Coastal Regional Commission for review. The motion was unanimously approved and so declared by Mayor Parrott. A copy of the amended update is on file at City Hall.

David Amos recommended awarding the DNR Recreational Trail Grant Project (Part I) for two comfort stations to A & M Builders and Erectors, Inc. Mr. Amos stated that even though their bid (\$90,530.00) was higher than JIT Construction, Inc. (\$88,712.00), he felt it was a more responsive bid due to their line item cost allocations. After discussion, motion was made by Robert Baird, seconded by C. C. Higginbotham, Jr., to go with JIT Construction, Inc. They are to provide an amended acceptable Schedule of Values prior to bid award. The motion was unanimously approved and so declared by Mayor Parrott.

New Business:

Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to approve the Resolution in Support of a Unified Camden County Economic Development Program as presented. The motion was unanimously approved and so declared by Mayor Parrott.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the Resolution to Establish a SPLOST VII Checking Account. The motion was unanimously approved and so declared by Mayor Parrott.

Public Comments:

The meeting adjourned at 7:24 p.m.

Attest:

Sandra L. Rayson
City Clerk

Steven L. Parrott
Mayor