

**MINUTES OF A REGULAR MEETING  
OF THE WOODBINE CITY COUNCIL  
September 8, 2014  
WOODBINE CITY HALL**

A work session was called to order at 6:00 p.m. to discuss a potential solar energy project with Bryan Casey of Greenavations, Inc. The work session ended at 6:37 p.m.

The regular meeting of the Woodbine City Council held on September 8, 2014 (postponed from September 1, 2014) was called to order at 6:37 p.m. by Mayor Steven Parrott, with the following Councilors present: Robert Baird, Randy Bordelon and C. C. Higginbotham, Jr. Councilors Absent: Louise Mitchell. City officials present: City Administrator Sandra L. Rayson, Deputy City Clerk M. Lynn Courson and City Attorney Will Ashe. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Mayor Parrott.

Work Session:

Everette Sapp, Public Works Director, gave an update on Public Works Department activities. Debra Carter, Director of Finance, gave an update on Finance Department activities.

Presentations: None

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the agenda as presented. The motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Randy Bordelon, to approve the minutes of the August 4 and 25, 2014 City Council Meetings as presented. The motion was unanimously approved and so declared by Mayor Parrott.

Public Comments:

Dr. Clay Montage representing the Satilla Riverkeeper discussed their concerns about heavy metals that might be contained in the effluent discharge from the Treatment Plant as a result of accepting leachate from the Camden County Municipal Solid Waste Landfill. He offered his assistance to the City when considering the solar power project discussed earlier in the meeting.

Janet Heath addressed the Council about the LMIG 2014 Project, Georgia Forestry Brush Clearing Grant, Comcast building, limbs and leaves service, treatment plant sedimentation and meeting minutes.

Old Business:

Mr. Sapp again addressed the Council regarding replacing the existing 90KW generator at the Treatment Plant with a new 300KW generator. BRW Construction Group, LLC has submitted a cost of \$111,548.00 for this work. The existing generator cannot run the entire plant because of the electrical load the new equipment places on the system. This results in an electrical overload and the generator automatically shuts down. Staff must then manually shut off equipment until the load is lowered to a level the existing generator can handle. Councilor Higginbotham again

expressed his frustration that the engineer had not included this cost in the project from the beginning and asked the City Attorney if the City could go against Mr. Turnipseed's bond because of this oversight. Mr. Ashe will look into this option. Mr. Sapp advised that this situation was also a result of the load increasing as new equipment was added after the original design of the project. Staff was directed to ask the Engineer to explain when the decision was made, and who made it, to wire 100% of the plant into the existing generator knowing the 90KW generator was not capable of carrying that load.

Everette Sapp asked the Council to approve adding additional cables to the portable 50KW generator for 100 Amp and 200 Amp Service. The existing cable works on the old pump stations, but not on the new pump stations. The engineer provided an estimate from BRW Construction Group, LLC of \$4,000.00, but Mr. Sapp advised that the Public Works crew could do the work for approximately \$1,500.00. Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the Public Works crew adding the cables to the existing 50KW generator. The motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Randy Bordelon, to approve the Intergovernmental Agreement with the City of Kingsland to provide temporary yard debris removal service (copy attached). The motion was unanimously approved and so declared by Mayor Parrott.

Sandra Rayson presented Change Order No. 9 from JIT Construction Company, Inc. in the amount of \$4,850.00 to build 2 brick walls with columns for the shower pad attached to the Comfort Station located at West 2<sup>nd</sup> Street. Ms. Rayson also presented costs for the following items with regard to the shower:

- Specification Sheet for a One Sided Shower with 2 Metered Shower Sprays (Regular and Handicap) and 1 Quick Closing Foot Wash (Most Dependable Fountain Model 565SM)  
Cost: \$2,600.00±
- Signature Hardware Stainless Steel Pull Chain Wall-Mount Outdoor shower. This is submitted as a lower cost alternative to the metered shower. Cost: \$297.95
- Gatehouse Arborley Privacy Vinyl Fence Panel with Posts. This is submitted as a lower cost alternative wall material to the brick wall. Cost for 3 Panels and 4 Posts: \$500.00±
- Western Red Cedar Dog-Ear Wood Fence Panel with Posts. This is submitted as a lower cost alternative wall material to the brick wall. Cost for 3 Panels and 4 Posts: \$600.00±

The Council and staff discussed whether or not walls and/or a gate are necessary for the shower pad and concerns that the stainless steel shower is too expensive and the pull chain shower can be easily vandalized. Staff was directed to bring a drawing of the shower area showing a small shower head and the pvc or wooden fence panels to the next Council Meeting. Change Order No. 9 was not approved at this time.

New Business:

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the Intergovernmental Resolution Establishing Amended Terms of Office for Members of the Camden County Joint Development Authority (copy attached). The motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to accept the Camden Kings Bay Joint Land Use Study document. This is not an adoption or approval of the recommendations contained in the document. The motion was unanimously approved and so declared by Mayor Parrott.

Ms. Rayson submitted a revised Leachate Agreement with Camden County for the Council's consideration. After discussion, Council directed staff to change the wording in Paragraph #2, Sentence #2 to state, "The sampling program will consist of testing as required by the County's NPDES permit #GApo50153 or as requested by the City at no cost to the City". Staff is to check with the City Engineer regarding the County's request to change the NH-3 level from 30 mg/l to 50 mg/l. Once the above change is made and answers from the Engineer are available, staff will resubmit the agreement for Council's approval.

Ms. Rayson advised the Council that James Proctor and Ruth Proctor have requested that the City abandon a portion of East 1<sup>st</sup> Street located adjacent to their properties. This will be an action item on the 10/6/14 City Council Meeting Agenda.

Public Comments:

David Cottle discussed the culvert at Russell Street and Georgia Avenue and the proposed solar project.

Janet Heath discussed leachate.

Dr. Montague cautioned the City about raising the NH-3 levels in the leachate.

The meeting adjourned at 7:45 p.m.

Attest: \_\_\_\_\_  
Sandra L. Rayson  
City Clerk

\_\_\_\_\_  
Steven L. Parrott  
Mayor