

**MINUTES OF A REGULAR MEETING
OF THE WOODBINE CITY COUNCIL
June 13, 2016
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on June 13, 2016 was called to order at 6:30 p.m. by Mayor Steven Parrott, with the following Councilors present: Louise Mitchell, Donald Harrelson, Robert Baird and C. C. Higginbotham, Jr. City officials present: City Administrator Kyle Tibbs and City Clerk M. Lynn Courson. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Mayor Parrott.

Work Session:

Ronny Smith, Public Works Director, gave an update on Public Works Department activities. Lynn Courson gave an update on Property Tax Marshal Sale. Kyle Tibbs gave an Administrative update.

Motion made by Robert Baird, seconded by Louise Mitchell, to approve the Agenda with the following amendments:

Add: I. D. Burn Permitting

Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by Louise Mitchell seconded by Robert Baird, to approve the minutes of the May 2, 2016 City Council Meeting as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Kyle Tibbs advised that GEFA had approved a 30% grant to move forward with the Solar Project and that Council would now need to decide to move forward with the project. Brian Casey with Greenavations addressed the Council with details of the project. He provided information on the long term energy liability hedge and the ability the City has by locking in the energy costs by moving forward with the project. Robert Green with Greenavations provided the Council with a Project Summary and the projected cost involved. He explained that the value of the solar energy is worth more than the City pays in electrical debt. The Council discussed the loan term and cost. Kyle Tibbs advised that an updated service agreement with Greenavations would need to be signed with the numbers changed to match the option chosen by Council. Motion made by Robert Baird seconded by Louise Mitchell, to approve moving forward with the project choosing Option 2 with 10 year financing and a monthly payment of \$1527.14. Voting was as follows: Aye-Baird, Higginbotham, Mitchell. Nay- Harrelson. Motion was approved and so declared by Mayor Parrott.

Motion made by Robert Baird seconded by C. C. Higginbotham, Jr., to approve the updated service agreement upon approval by the City Attorney with Greenavations. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by Robert Baird seconded by Louise Mitchell, to approve executing the GEFA loan. Motion was unanimously approved and so declared by Mayor Parrott.

Kyle Tibbs gave a detailed budget update. He advised that the Department Heads will be provided budget updates at staff meetings beginning on a monthly basis. Mr. Tibbs reported that some payroll changes need to be made to offset the accounts correctly as all of some salaries are taken out of one account when they should split between departments. The Council asked that this issue be addressed when the 2017 Budget Meetings are held. The Council discussed the process for emergency purchases. The Council asked staff to find out if there is a maximum spending limit on emergency purchases in the current ordinance or with the State. Councilor Baird asked Kyle Tibbs and Ronny Smith to get together and decide what money needs to be moved into Maintenance and Repair of Equipment.

Mayor Parrott presented a Resolution in support of the Woodbine Library Initiative and it creating a Board of Trustees. Motion made by C. C. Higginbotham, Jr. seconded by Donald Harrelson, to approve the Resolution. Aye-Baird, Higginbotham, Harrelson. Abstention-Mitchell. Nay-None. Motion was approved and so declared by Mayor Parrott.

Kyle Tibbs presented the most current drawing for the Old Theater Park Project. Mayor Parrott stated that he would like to move forward on the project and put it out for bid. Council advised that David Amos needs to be paid out of SPLOST funds that have been allotted for the project. Motion made by Robert Baird seconded by Louise Mitchell, to approve putting the project out to bid. Motion was unanimously approved and so declared by Mayor Parrott.

Kyle Tibbs stated that Habitat for Humanity advised staff that the Old Fire Station appears to have black mold inside it, and that the roof needed to be repaired or replaced. Council asked to have Brantley Roofing assess condition of the roof.

Kyle Tibbs presented a list of property he would like declared surplus so that staff can list it on govdeals.com. The Council discussed the items on the list. Keith Kelley reported that the Kelley house has been vandalized and all personal belongings have been removed with the exception of some appliances. William Ashe reported that legally the home is now the City's to decide what to do with. The Council directed staff to have the home inspected for asbestos. Motion made by Robert Baird seconded by Louise Mitchell, to declare the Kellogg American Air Compressor, Alamo Boom Arm Brush Cutting Head, and the Sweepster Street Sweeper as Surplus Property and place them on govdeals.com for bidders. Motion was unanimously approved and so declared by Mayor Parrott.

Kyle Tibbs stated that there was a possibility Camden County would no longer financially support the Joint Development Authority (JDA) and he presented a Joint Resolution for consideration encouraging Camden County to commit to a 10 year 1 mil funding plan for the JDA. Councilor Higginbotham stated that he did not want to second guess the Commissioners but instead support their decision. The Council discussed the JDA's funding and effectiveness with regard to economic development. The Council decided not to move forward with the resolution.

Councilor Baird stated that a citizen approached him about not being able to have an open burn on Sundays. He advised that our current Open Burning Ordinance needs to be updated as it still states Burn Permits are obtained through City Hall and not the Forestry as was changed in 2010.

The Council asked staff to update the changes needed to the Open Burning Ordinance and have the 1st reading at the next Council Meeting.

Public Comments:

Jannie Everette advised that the Thikol Memorial Project organization would be requesting signatures on an online petition on July 7, 2016. The petition is requesting the President of the United States to award the Presidential Freedom Award to the 29 people who lost their lives in the explosion. She requested everyone go online and sign the petition. Ms. Everette also requested the City to see if there were any records of the event available.

Rhetta Sutton thanked the Council for passing the Woodbine Library Initiative Resolution. She further asked the Council what the Initiative can expect in support from the City. Ms. Sutton encouraged the Council to allow the use of the Old Fire Station or possibly the Kelley House for the Library. Ms. Sutton also stated that her taxes pay into the Water and Sewer Fund but she does not have water and sewer with the City. Councilor Baird advised that property taxes do not pay for water and sewer, only water and sewer bills do.

Janet Heath advised that the Initiative would be forming a Board of Trustees and then they can begin to collect donations through the 3 Rivers Library System. She did encourage the Council to consider the Old Fire Station or the Kelley House for the Library. Ms. Heath advised Council that the group did not receive the Communities of Coastal Georgia Grant. She stated that in researching the grant they were able to get Fort Valley State University with a Mobile Information Technology Center to come to Woodbine on July 12 and 13, 2016

The meeting adjourned at 8:28 p.m.

Steven L. Parrott
Mayor

Attest: _____
M. Lynn Courson
City Clerk