

**MINUTES OF A REGULAR MEETING
OF THE WOODBINE CITY COUNCIL
October 2, 2017
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on October 2, 2017 was called to order at 6:30 p.m. by Mayor Pro tem Louise Mitchell, with the following Councilors present: Donald Harrelson, Robert Baird and C.C. Higginbotham, Jr. City officials present: City Administrator Ken Walker and City Clerk M. Lynn Courson. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Mayor Parrott.

Work Session:

Ronny Smith gave an update on Public Works activities. Samantha Young gave a Finance update. Lynn Courson and Ken Walker gave an Administrative update.

Presentations:

State Representative Jason Spencer read a Resolution from the General Assembly dedicating a portion of Spur 25/East 10th Street as Annie Lou Glover Boulevard. The Resolution recognized Ms. Glover as a dedicated teacher, citizen, and remarkable and distinguished Georgian. Mr. Spencer stated that the resolution directs the Department of Transportation to erect the signs they produced naming the road in honor of Ms. Glover. Helen Jackson, the niece of Ms. Glover thanked Rep. Spencer, Mayor Pro Tem Mitchell, Ida Henderson, and Macarthur Hill for spearheading this project. She further thanked the citizens of Woodbine for honoring a dear relative in such a special way. Louise Mitchell thanked Rep. Spencer, Judy Buchanan, Ida Henderson, Macarthur Hill and the staff at City Hall for their help in completing the project.

Mayor Parrott read a Proclamation designating October 2017 as “Domestic Violence Awareness and Prevention Month”

Motion made by Robert Baird, seconded by C.C. Higginbotham, Jr., to approve the Agenda as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C.C. Higginbotham, Jr., seconded by Donald Harrelson, to approve the minutes of the August 7, 2017 City Council Meeting. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by Robert Baird, seconded by C.C. Higginbotham, Jr., to open a Public Hearing. Motion was unanimously approved and so declared by Mayor Parrott.

A Public Hearing to receive comments on amending the Zoning Ordinance to Allow for Cell Towers in B-2 Zoning districts opened at 6:56 p.m.

Janet Heath stated that being the location is now at 107 West 6th Street she is in favor of the amendment.

Lynn Courson stated that staff had not received any correspondence from neighboring property owners.

No further comments were received.

Motion made by C.C. Higginbotham, Jr., seconded by Louise Mitchell, to close the Public Hearing. Motion was unanimously approved and so declared by Mayor Parrott.

The Public Hearing closed at 6:58 p.m.

Old Business:

Mayor Parrott advised that the items to discuss regarding the Woodbine Library initiative would need to be tabled until the Public Works Department could catch up with the clean-up from Hurricane Irma.

Lynn Courson read the proposed change to amend Section 5.5 B-2, Roadside Business District to allow Cell Tower as a Special Use with Restrictions (First Reading). Motion made by Robert Baird, seconded by C.C. Higginbotham, Jr., to approve amending the Zoning Ordinance. Motion was unanimously approved and so declared by Mayor Parrott.

New Business:

Beth Gowen presented the Council with Tree Board Member reappointments as follows: Bill Alexander, Jerry Holcomb, Rhett Sutton, Frank Allen and Beth Gowen. Motion made by C.C. Higginbotham Jr., seconded by Donald Harrelson, to approve the reappointments. Motion was unanimously approved and so declared by Mayor Parrott.

Lynn Courson presented information regarding the annexation of Parcel # 065 033 as requested by Councilor Higginbotham. Motion made by C.C. Higginbotham, Jr., seconded by Robert Baird, to proceed with the annexation process for the parcel. Motion was unanimously approved and so declared by Mayor Parrott.

Ken Walker presented a Public Health Ordinance suggested by Terry Ferrell at the Environmental Health Department. Mr. Walker stated that he did not consider the ordinance necessary as the City handles this through Code Enforcement. The Council agreed not to move forward.

Ronny Smith presented the Council with a Georgia State Contract Bid for a new Boom Mower in the amount of \$118,455.09. Mr. Smith addressed some of the specifications of the mower. Motion made by C.C. Higginbotham Jr., seconded by Louise Mitchell, to approve the purchase using SPLOST funds. Motion was unanimously approved and so declared by Mayor Parrott. The Council directed Samantha Young to postpone payment of the USDA loan until the funds accrue back to \$200,000.

Ken Walker presented the Professional Services Contract for Woodbine's portion of the Joint Comprehensive Plan. He stated that we have received an invoice for the 1st payment of \$5,000 which will total \$15,000 over 3 years. Lynn Courson stated that the last Joint Comprehensive Plan was in 2008 for \$11,625. Mr. Walker stated that it was his understanding that the work had been done but the contract was unsigned. He advised that the City is required to have the plan in place in order to maintain their Certified Local Government status which is required for some grants and opportunities. Mayor Parrott stated that if we agreed to pay then we need to adhere to that. Motion made by Robert Baird, seconded by Louise Mitchell, to pay the \$5000 invoice while obtaining a copy of the documentation where the City agreed to the dollar figure of the plan for the next meeting. Councilor Higginbotham stated that if the contract was not signed then the cost could be renegotiated. Voting was as follows: Ayes-Baird/Mitchell. Nays-Higginbotham/Harrelson. Mayor Parrott voted Aye breaking the tie.

Public Comments:

Everette Sapp stated that he was pleased about the road dedication. He also stated that he thought Public Works needed the new mower.

Delores Hutchinson thanked the City employees for their work during the hurricane. She also expressed concern about the cleaning of ditches. Mayor Parrott stated that the new mower would help with this.

Janet Heath thanked the employees for their work during the storm. She suggested promoting Woodbine to other cities. She further advised that the Woodbine Woman's Club would be hosting a Candidates Forum on October 19, 2017 as well as Halloween on the Riverwalk on October 31, 2017. She reported that 105 West 6th Street looks abandoned and that there is a wading pool with dirty water on the property.

The meeting adjourned at 7:33 p.m.

Steven Parrott
Mayor

Attest: _____
M. Lynn Courson
City Clerk