

**MINUTES OF A REGULAR MEETING
OF THE WOODBINE CITY COUNCIL
April 3, 2017
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on April 3, 2017 was called to order at 6:30 p.m. by Mayor Steven Parrott, with the following Councilors present: Louise Mitchell, Donald Harrelson, Rob Baird and C. C. Higginbotham, Jr. City officials presents: City Clerk M. Lynn Courson. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Louise Mitchell.

Work Session:

Ronny Smith gave an update on Public Works activities. Samantha Young gave a Finance update. Lynn Courson and Ken Walker gave Administrative updates.

Presentations – None.

Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to approve the Agenda as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr. to approve the minutes of the March 6, 2017 City Council Meeting. Motion was unanimously approved and so declared by Mayor Parrott.

Old Business:

Ken Walker advised that a representative from GMA would be handling the negotiations with the representative from Verizon for the proposed Cell Tower Project. He further stated that the City had given the Verizon representative permission to access the proposed property for a site study. Mayor Parrott asked the Council to consider using the possible proceeds to fund any extra projects that may come up that are not budgeted for. Councilor Higginbotham suggested that staff have a basic priority list for the use of the possible funds.

Ronny Smith presented 2 quotes for mold removal in the Old Fire Station. Mr. Smith explained that the discrepancy between the costs of the quotes is in the scope of the cleaning that was quoted. Ronny Smith advised that the black mold is only present in the 10 x 10 front room of the Old Fire Station. He further stated that he is able to clean out the sheetrock in this area to dispose of the mold in preparation for the eventual rehabilitation of the building, instead of awarding the work to either of the companies that sent in quotes. Mr. Smith and the Council discussed building ventilation and having it able to be accessed for planning for possible use. Councilor Baird asked Mr. Smith to use a cartridge respirator when cleaning the building rather than a dust mask for a further safety precaution.

New Business:

Lynn Courson presented a request to remove a City Tree from Norman and Faith Harris at 402 Parker Street. The property owners want to widen their driveway which would necessitate the removal of the tree. Ms. Courson explained that the owners would be responsible for the cost of tree removal and clean-up. Motion made by Robert Baird, seconded by Louise Mitchell to approve the request. Motion was unanimously approved and so declared by Mayor Parrott.

Lynn Courson presented a quote for codification of City Ordinances from Municode. She explained that many of the City's Ordinances are in need of updating. Ms. Courson advised that staff has put the ordinances into digital format which cut down the original cost to the \$13,950 current quote. Councilor Baird stated that he would be in favor of proceeding so that the codes were up to date and unnecessary ones can be removed. William Ashe agreed that some of the codes do need to be updated which may help with future issues that arise. The Council asked staff to obtain quotes from other companies for comparison. Samantha Young advised that there are left over funds from the FEMA reimbursement that could cover the costs of this proposal.

J.R. Burns presented a request for the City to abandon a portion of West 1st Street that is contiguous to his property to aid in his future development plans. The Council and Mr. Burns discussed the Planned Development and the possible changes to be made. Motion made by C. C. Higginbotham, Jr., seconded by Donald Harrelson, to declare the unopened portion of West 1st Street adjoining property owned by J. R. Burns and Second Street Development LLC as surplus and abandon all public use of and rights to said unopened street. As the only property owners adjacent to this section of the unopened street, the motion is also to approve deeding title to each owner listed above after advertisement in the City's Legal Organ seeking anyone objecting to this action. Said owners shall be responsible for all costs involved in this abandonment. The motion was unanimously approved and so declared by Mayor Parrott. William Ashe advised that he will need Mr. Burns to provide a survey of the property in order to prepare the quit claim deed.

Public Comments:

J.R. Burns stated that the City should not allow street paving projects in the future to use a contractor's mix as it contains seeds that allow weeds to spread.

Colleen Weinkle thanked the City for moving and storing the bookcases from the Old Fire Station as well as the plan to remove dry wall from the building. She invited the Council to attend the Woodbine Library Board of Trustees meeting on April 6th at St. Marks Episcopal Church.

Rhetta Sutton advised the City that she has a contact who is willing to perform a fireworks display during the Crawfish Festival at no charge if the City could provide a location. Council suggested that she contact the WCSC who hosts the festival. They also advised that there are other factors to consider such as having the Fire Department and Emergency Medical Technicians available as well as possible insurance liability. Mayor Parrott thanked Ms. Sutton but advised that it may be too close to the Festival time to address all factors related to this kind of event.

The meeting adjourned at 7:20 p.m.

Steven L. Parrott
Mayor

Attest: _____
M. Lynn Courson
City Clerk