

**MINUTES OF A REGULAR MEETING
OF THE WOODBINE CITY COUNCIL
June 5, 2017
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on June 5, 2017 was called to order at 6:30 p.m. by Mayor Steven Parrott, with the following Councilors present: Donald Harrelson, Rob Baird and C. C. Higginbotham, Jr. City officials presents: City Administrator Ken Walker and City Clerk M. Lynn Courson. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Robert Baird.

Work Session:

Ronny Smith gave an update on Public Works activities. Samantha Young gave a Finance update. Lynn Courson gave an Administrative update.

Presentations:

James Coughlin gave a Fiscal Year Update for the Joint Development Authority (JDA). He further advised of current and upcoming JDA projects.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the Agenda as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Donald Harrelson, to approve the minutes of the May 1, 2017 City Council Meeting. Motion was unanimously approved and so declared by Mayor Parrott.

Old Business:

Lynn Courson presented examples of St. Marys and Kingsland's RV Park zoning regulations. She advised that while Woodbine allows for this in their C-I Zoning District, there are no regulations in place for this type of use. The Council agreed to advise Municode, who is currently updating the City Ordinances, to include RV Park Zoning regulations in their draft.

Ken Walker presented the 2 bids for the Solar Energy Project along with the recommendation from Greenavations to accept the bid from Hannah Solar, LLC in the amount of \$192,600. The Council and Mr. Walker discussed the comparison between the single axis panels and fixed panels including cost, electrical yield, and maintenance. There were some questions regarding yield and amount of panels needed for each system. The Council directed Mr. Walker to schedule a Called Meeting and have a representative from Greenavations attend so that their questions can be addressed prior to making a decision.

New Business:

Mayor Parrott presented a Joint Resolution between the 3 cities asking Camden County through the JDA to fully fund their budget line item for the Military Liaison position. Mayor Parrott stated that he was in favor of supporting the Resolution as the position is a great conduit between the local governments, the community and the military. James Coughlin explained that this is a budget issue and after some cuts they had to make the tough

decision to remove the position, but that the County has not yet approved the Budget. Councilor Higginbotham stated that while he fully supports the relationship with the military, he does not feel comfortable micro managing another organizations budget. Councilor Baird asked Ms. McNeil to describe her duties as Military Liaison. Sheila McNeil listed many jobs and duties performed in the position dealing with Kings Bay Naval Submarine Base as well as civil service employers and local and State Government offices. She stated that one of her objectives is to lobby for Camden County and not just the military base. Motion made by Robert Baird to accept the Resolution as presented. Donald Harrelson recused himself stating he works for Camden County. With the absence of Louise Mitchell, and the recusal of Mr. Harrelson, the Council no longer had a quorum and could not take a vote.

Lynn Courson presented the reappointment of the Non-Public Representative for Camden County to serve on the CRC Council. Ms. Courson advised that Craig Root has agreed to continue to serve. Motion made by Donald Harrelson, seconded by C. C. Higginbotham, Jr., to approve Craig Root for the position. Motion was unanimously approved and so declared by Mayor Parrott.

Lynn Courson presented the Council with a request from the Georgia Coastal Management Program (GCMP) for a nomination to serve on their Coastal Advisory Council (CAC). C. C. Higginbotham, Jr. nominated Donald Harrelson. Mr. Harrelson accepted the nomination.

Public Comments:

Janet Heath suggested that the Military Liaison could perhaps be funded elsewhere than the JDA.

Janet Heath gave an update on the Woodbine Library Initiative's progress including the Board of Education budgeting \$10,000 for the Library. Ms. Heath advised that an architect is drawing plans for the Old Fire Station. She requested direction on putting work on the building out for bid and if any SPLOST funds would be used for the work. She suggested putting a bench on the porch of City Hall so that the public can use the Wi-Fi after office hours. Councilor Baird asked Ms. Heath to find out if forgiveness of paying rent on the building can be used as matching funds on the grants they have applied for. Councilor Higginbotham requested to see the drawing for the renovations once the architect has completed them. Councilor Baird asked William Ashe if the City leased the building to the Library Board, would the board then still have to follow City guidelines on the bidding process. Mr. Ashe said that he would research it bring answers back to the Council.

The meeting adjourned at 7:45 p.m.

Steven L. Parrott
Mayor

Attest: _____
M. Lynn Courson
City Clerk