

**MINUTES OF A REGULAR MEETING  
OF THE WOODBINE CITY COUNCIL  
February 5, 2018  
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on February 5, 2018 was called to order at 6:30 p.m. by Mayor Steven Parrott, with the following Councilors present: Louise Mitchell, C.C. Higginbotham, Jr., Donald Harrelson and Robert Baird. City officials present: City Administrator Ken Walker, City Attorney William Ashe and City Clerk M. Lynn Courson. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Mayor Parrott.

Work Session:

Ronny Smith gave an update on Public Works activities. Samantha Young gave a Finance update. Lynn Courson and Ken Walker gave Administrative updates.

Presentations:

Mayor Parrot read the 2018 Arbor Day Proclamation.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the Agenda as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to approve the Minutes of the January 8, 2018 City Council Meeting as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Old Business:

William Ashe stated that there was no update on the CRC Contract from the County.

Lynn Courson presented an invoice for the City's portion of funding for the Camden Partnership. She advised that this had been discussed at a prior meeting, but not voted on. Mayor Parrott asked that a line item be made for this on upcoming budgets. Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to approve paying the invoice in the amount of \$1,538.43. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to open a Public Hearing. Motion was unanimously approved and so declared by Mayor Parrott.

A Public Hearing to receive public comments on the following Alcohol License Renewal was called to order at 6:45 p.m.

- Snappy Foods

No comments were received.

Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to close the Public Hearing. Motion was unanimously approved and so declared by Mayor Parrott.

The Public Hearing was closed at 6:46 p.m.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the Alcohol License as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Lynn Courson presented a request from Lannie Brant asking that the City abandon a portion of the driveway that separates his parcels W0307001A and W0307002. Robert Baird stated that the property needed to be declared as less than a \$500 value in order to abandon it. The Council agreed that the property owner needs to have the property surveyed. Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to declare the driveway as less than a \$500 value and grant Mr. Brant ownership of it after he has it surveyed at his own expense. Motion was unanimously approved and so declared by Mayor Parrott.

Lynn Courson presented a request from Cynthia Delano and Perry Register to abandon the unopened part of West 9<sup>th</sup> Street that runs between their properties. Mayor Parrott expressed concerns with abandoning unopened roads. Council directed William Ashe to get a release from property owners for City liability. Motion made by C. C. Higginbotham, Jr., seconded by Donald Harrelson, to declare that portion of West 9<sup>th</sup> Street abandoned and grant Mr. Register and Mrs. Delano ownership of it after they have it surveyed at their own expense. Ayes: Higginbotham, Harrelson, Mitchell. Nays: None. Abstentions: Baird. Motion was approved and so declared by Mayor Parrott.

Mayor Parrott presented a resolution establishing a Camden County Board of Elections and Registration. William Ashe and the Council discussed the need for a board having to do with work load and population. Motion made by C. C. Higginbotham, Jr., seconded by Donald Harrelson, to adopt the resolution as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Samantha Young presented quotes on purchasing or leasing a new credit card terminal. She explained that the current one is causing problems with accepting payments. Ms. Young and the Council discussed the quotes. The Council directed Ms. Young to check with other companies other than Merchant Services.

#### Public Comments:

Beth Gowen advised that the Tree Board was holding the Annual Tree Care Seminar on February 15, 2018. She further stated that the Tree Board received a \$500 award from Georgia Power through the Georgia Urban Forestry Council to assist with the Arbor Day Program as Woodbine is one of 3 cities recognized for their Arbor Day Program. Ms. Gowen said that the memorial plaques for the trees are completed and she would like to include this dedication with the Satilla Walk ceremony. She also stated that Jerry Holcombe will be assessing City trees for damage and what needs to be trimmed.

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Janet Heath presented the Council with Valentines and advised that the Woodbine Woman's Club is holding a fundraiser of a steak dinner at the Lion's Club on Valentines Day.

The meeting adjourned at 7:07 p.m.

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Steven L. Parrott  
Mayor

Attest: \_\_\_\_\_  
M. Lynn Courson  
City Clerk