

**MINUTES OF A REGULAR MEETING
OF THE WOODBINE CITY COUNCIL
March 5, 2018
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on March 5, 2018 was called to order at 6:30 p.m. by Mayor Steven Parrott, with the following Councilors present: Louise Mitchell, C.C. Higginbotham, Jr., Donald Harrelson and Robert Baird. City officials present: City Administrator Ken Walker, City Attorney William Ashe and City Clerk M. Lynn Courson. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Mayor Parrott.

Work Session:

Ronny Smith gave an update on Public Works activities. Samantha Young gave a Finance update. Lynn Courson and Ken Walker gave Administrative updates.

Presentations – None.

Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to approve the Agenda with the following amendments: adding 10.d. Purchase of Equipment. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the Minutes of the February 5, 2018 City Council Meeting as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Old Business:

Samantha Young presented quotes on a new credit card terminal for City Hall. She advised that she checked with several companies to get quotes on terminals and fees and that our current fee structure is the best offered. Ms. Young was able to find significantly reduced costs on a new terminal. Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to approve purchasing the terminal in the amount of \$199.99 through Amazon. Motion was unanimously approved and so declared by Mayor Parrott.

Ken Walker presented quotes for handrails to be installed at sidewalks as required by the DOT. Mr. Walker advised that the sidewalk project will not be considered complete until the handrails are installed and it could affect future projects with the DOT. He further stated that all companies quoting the project were provided with the specifications from G. Ben Turnipseed Engineering, Inc. Ken Walker recommended accepting the quote for \$7200.00 from Millers Welding and Fabrication, Inc. He advised that the funds would come from SPLOST 7 and that the DOT would have to approve the work once completed. Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the quote from Millers Welding and Fabrication, Inc. in the amount of \$7200.00. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to open a Public Hearing. Motion was unanimously approved and so declared by Mayor Parrott.

A Public Hearing to receive public comments on the proposed plan of finance for the Housing Authority of Macon-Bibb County was called to order at 6:45 p.m.

William Ashe presented a Resolution authorizing the Housing Authority of Macon-Bibb County to issue bonds to finance facilities located in the City of Woodbine as required by the Internal Revenue Service (IRS). He explained that approximately 25 projects around Georgia have been selected and that Satilla Villas Apartments is one. He stated that this project has allocated 4.1 million dollars for renovations to the facility. Mr. Ashe advised that the City is not under any financial obligation for the project. Mr. Ashe and the Council discussed details of the project.

Motion made by Robert Baird, seconded by Louise Mitchell, to close the Public Hearing. Motion was unanimously approved and so declared by Mayor Parrott.

The Public Hearing was closed at 6:50 p.m.

Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to approve the resolution as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Samantha Young advised the Council that while researching the new credit card terminal and service, she was advised that our current fees to use credit cards for General Fund purchases of 2.32% does not cover the cost to the City for processing these payments. She advised that the formula she was given by the processing company calculated 4.395 % to cover costs for any purchases not water and sewer related. Ms. Young and the Council discussed the fees and how they are applied. Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr. to approve increasing the fee to 4.395%. Motion was unanimously approved and so declared by Mayor Parrott.

Mayor Parrott asked the Council along with Ronny Smith to consider what to do with the medians in town as they are currently mainly grass and weeds. He suggested possibly smaller plants like Lantana or mulch. Council asked Mr. Smith to consider what he thinks will be the best option. He stated that Lantana would probably be the best option as they are perennials and are easier to take care of. The Council asked Mr. Smith and Mr. Walker to come up with a recommendation for the medians.

Motion made by Robert Baird, seconded by Louise Mitchell, to allow Ronny Smith to purchase a new motor for the floating aerator at the Water Treatment Plant with a not to exceed amount of \$5000 in the event the planned repair does not work. The motor will be paid for out of Water/Sewer funds. Motion was unanimously approved and so declared by Mayor Parrott.

Public Comments:

Pat Bechick, a representative for the National Alliance for Mental Illness and the Kings Village in Kingsland invited the Council to attend a Mental Health Summit on March 13, 2018 to try and identify issues in the community and workable solutions.

Colleen Weinkle with the Woodbine Public Library reported that the Mural on the building is being completed. She asked for an update on the deed to the building. William Ashe reported that his office is drafting the document.

The meeting adjourned at 7:10 p.m.

Steven L. Parrott
Mayor

Attest: _____
M. Lynn Courson
City Clerk