

**MINUTES OF A REGULAR MEETING  
OF THE WOODBINE CITY COUNCIL  
September 10, 2018  
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on September 10, 2018 was called to order at 6:30 p.m. by Mayor Steven Parrott, with the following Councilors present: C.C. Higginbotham, Jr., Donald Harrelson and Louise Mitchell. City officials present: City Administrator Ken Walker, City Attorney William Ashe and City Clerk M. Lynn Courson. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Mayor Parrott.

Work Session:

Ronny Smith gave an update on Public Works activities. He asked the Council if they would consider purchasing a brush cutter to help mow the ditches that cannot be maintained with current equipment. The Council asked Mr. Smith to bring quotes back to the next meeting. Samantha Young gave a Finance update. Lynn Courson and Ken Walker gave Administrative updates. Mr. Walker stated that he would have information from a company that is quoting work to help with drainage around the City at the next meeting. Mayor Parrott asked Mr. Walker to check with the County about their plans for cleaning their drainage ditches.

Presentations – Matt Jordan advised that a company is interested in the lots the city owns that are located to the North and to the South of his lot parcel W2601001A. He asked if the Council would consider selling the lots. Motion made by C. C. Higginbotham, Jr., seconded by Donald Harrelson to approve having the lots appraised. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Donald Harrelson, to approve the Agenda with the following amendments: add item 10.b. Appraisal for Parcels W2601002 and W2601001. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to approve the Minutes of the August 6, 2018 City Council Meeting as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to adjourn to an Executive Session to discuss personnel. Motion was unanimously approved and so declared by Mayor Parrott.

The Executive Session convened at 6:45 p.m.

Motion made by C. C. Higginbotham, Jr., seconded by Donald Harrelson, to reconvene the Regular Meeting. Motion was unanimously approved and so declared by Mayor Parrott.

The Regular Meeting reconvened at 7:00 p.m.

Mayor Parrott advised that no votes were taken during the Executive Session.

Old Business:

Lynn Courson reported that Chatham County paid the Coastal Regional Commission (CRC) approximately \$113,000.00 for their Comprehensive Plan for fiscal year 2018. She further advised that Liberty County and the City of Tybee use their own Planning Commissions to prepare their plans for the Regional Development Center (RDC). William Ashe stated that he would check back with the County about the contract with CRC. Mayor Parrott stated that he thinks we should pay the invoice for the plan being that the work is complete. He would then like to contact the other local municipalities to perhaps create our own Comprehensive Plan. Motion made by C. C. Higginbotham, Jr., seconded by Donald Harrelson, to authorize William Ashe to send a letter to the CRC asking them to settle the contract for the \$5,000.00 previously authorized by the Council. Motion was unanimously approved and so declared by Mayor Parrott.

Lynn Courson read the Ordinance adopting the recodified ordinances prepared by Municipal Code Corporation (Second Reading). Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to adopt the Ordinance. Motion was unanimously approved and so declared by Mayor Parrott.

Samantha Young presented 3 quotes received for a new air conditioning unit for the Meeting Room. Ms. Young and the Council discussed the details of the quotes. Samantha Young stated that the duct work would need to be reconfigured with the new system and that the quote from Turner Brothers did address this. She stated that Turner Brothers indicated that with their quoted system, a dehumidifier would not be necessary. Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to approve the Turner Brothers quote in the amount of \$6,331.00. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to give the Woodbine Public Library the unit being replaced. Motion was unanimously approved and so declared by Mayor Parrott.

Mayor Parrott presented the Intergovernmental Construction Agreement between Camden County, City of Kingsland, City of Sy. Marys and City of Woodbine. He advised that our portion of the cost of the road would be \$21,400.00 and can be paid with left over FEMA funds. Motion made by C. C. Higginbotham, Jr., seconded by Donald Harrelson, to approve the agreement and pay the \$21,400.00 for the project. Motion was unanimously approved and so declared by Mayor Parrott.

Lynn Courson presented a request from Ashley Kelley for abandonment of the unopened portion of West 9<sup>th</sup> Street. She advised that Ms. Kelley provided a letter from adjoining property owner, The House of Prayer, stating that they have no interest in the land requested. Councilor Higginbotham advised that Ms. Kelley would be responsible for all costs involved. Motion made by C. C. Higginbotham, Jr., seconded by Donald Harrelson, to abandon the unopened portion of West 9<sup>th</sup> street that adjoins the Kelley property. Motion was unanimously approved and so declared by Mayor Parrott.

Paulo Albuquerque from Georgia Power presented an authorization for upgrading the City's street lights to LED lights. He explained that the LED lights are brighter, and the technology is better with regards to GPS locations as well as automatically alerting Georgia Power when the lights go out. He explained that many local municipalities have approved the project. Mr. Albuquerque stated that Georgia Power would provide all materials and labor and that the City's bill would go up approximately \$180.00 per month. The Council and Mr. Albuquerque discussed the cost of the project. Mayor Parrott stated that the installation would be a fixed cost whereas the City would continue to pay the increased rate indefinitely. Mr. Albuquerque advised that if the City had to pay for the materials it would be more expensive up front. He advised that the program will continue to be available if the Council would like to wait but the cost may change. The Council agreed not to participate at this time.

Mayor Parrott presented a letter from Greenavations. He advised that there is some concern the City is not getting the savings that were promised when the Solar Project was presented. Paulo Albuquerque advised that Georgia Power has a solar team that may be able to help determine if there are lower rates available to the City. Councilor Higginbotham would like Greenavations to explain why the system is not working as promised. William Ashe stated that it appears the problem was foreseeable due to issues that other communities are experiencing. The Council asked William Ashe and Samantha Young to contact Greenavations and Georgia Power and come back with a recommendation and options.

Ken Walker presented options for bidding out Garbage Services. He stated that the City would have to give Advanced Disposal a 90 day notice to cancel their service. Councilor Higginbotham asked that we make sure we get a clear description of all of the services that would be provided and the costs involved. The Council asked Mr. Walker to send Garbage Services out for bid.

Ken Walker advised that East 16<sup>th</sup> Street and East 17<sup>th</sup> Street are the only ones listed under the LMIG project. The Council asked that Ronny Smith determine which other streets may need to be addressed. They further requested Mr. Walker find out the cost to the City.

Public Comments – None.

The meeting adjourned at 7:53 p.m.

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Steven L. Parrott  
Mayor

Attest: \_\_\_\_\_  
M. Lynn Courson  
City Clerk