

**MINUTES OF A REGULAR MEETING  
OF THE WOODBINE CITY COUNCIL  
October 1, 2018  
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on October 1, 2018 was called to order at 6:30 p.m. by Mayor Steven Parrott, with the following Councilors present: Robert Baird, C.C. Higginbotham, Jr., Donald Harrelson and Louise Mitchell. City officials present: City Administrator Ken Walker, and City Clerk M. Lynn Courson. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Louise Mitchel.

Work Session:

Ronny Smith gave an update on Public Works activities. Samantha Young gave a Finance update. Lynn Courson gave an Administrative update.

Presentations – None.

Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to approve the Agenda with the following amendments: add item 9.e. PSA Discussion. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to approve the Minutes of the September 10, 2018 City Council Meeting as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by Robert Baird, seconded by Louise Mitchell, to adjourn to an Executive Session to discuss personnel. Motion was unanimously approved and so declared by Mayor Parrott.

The Executive Session convened at 6:40 p.m.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to reconvene the Regular Meeting. Motion was unanimously approved and so declared by Mayor Parrott.

The Regular Meeting reconvened at 7:05 p.m.

Mayor Parrott advised that no votes were taken during the Executive Session.

Old Business:

Mayor Parrott stated that there were some concerns with the Solar Project as the electrical rates are not reflecting the decrease in usage. Samantha Young advised that the signal was not strong enough to access the amount of usage the treatment plant had as well as the amount of solar that was being utilized per day. Robert Green from Greenavations stated that he would address the signal issue with Ben Browning at Hannah Solar and make sure the cell modem is hardwired into the system. Mr. Green stated that the issue with kilowatt use is due to the fact that the City went

with a 100kw system rather than a 300kw system. He presented the Council with calculations from the National Renewable Energies Laboratory Calculator. Mayor Parrott advised that the City went with 100kw on Greenavations recommendation. Robert Green stated the solar was offsetting electrical use by approximately 25% which is what 100kw system is capable of. Robert Green presented the Council with an email from Kyle Tibbs where he advises Mr. Green that the past and present administration feel that a 100kw system is adequate to run the Treatment Plant. Mayor Parrott stated that he recalls Greenavations advising that the plant can be run on 100kw system. Mr. Green and the Council discussed how a 100kw system operates differently than a 300kw system and how they operate the plant. Robert Green stated that Georgia Power is charging the City residential rates which are higher than commercial rates. He advised that this is something Georgia Power does after entities install solar systems. He further stated that the City could write a complaint to the Public Service Commission (PSC) about what Georgia Power is charging. Mr. Green said that while the solar array is providing the service to reduce the kilowatts used but the rates being higher are offsetting the savings.

Ken Walker presented proposals for garbage services from Advanced Disposal, Meridian Waste and Republic Services. Lynn Courson advised that the current contract through the County with Advanced Disposal included 5 bulk pick-ups per household per year rather than 5 items per household per year. Karlie Evatt with Advanced Disposal explained that the service issues with recycling recently were due to training a new driver for the route. Ms. Evatt and the Council discussed the services provided by Advanced Disposal. She advised that while the City was included in the County's Request for Proposal, they were not listed in the current County contract. Lynn Courson advised that the new proposal has the same cost as the current contract with the County. The Council asked Ms. Evatt to get the definition of indigent customers that would have a reduced rate. Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to have a contract drawn up with Advanced Disposal for garbage services. Motion was unanimously approved and so declared by Mayor Parrott.

Ronny Smith presented 3 quotes for a brush cutter. Motion made by Robert Baird, seconded by Louise Mitchell, to purchase the Billy Goat brush cutter for \$3,499.00. Motion was unanimously approved and so declared by Mayor Parrott.

Ken Walker presented paving East 16<sup>th</sup> Street and East 17<sup>th</sup> Street with the LMIG project. He advised that the cost of the project is \$43,500.00 and that \$26,960.00 is available from LMIG leaving \$16,540.00 to be paid from SPLOST funds. Ronny Smith advised that these costs are estimates as the project has not gone out to bid yet. Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to move forward with putting the project out for bid. Motion was unanimously approved and so declared by Mayor Parrott.

Mayor Parrott advised that the Public Service Authority (PSA) would like to update the Intergovernmental Agreement (IGA) between the 3 cities and the County. He stated that the new contract would increase the cost to the City from the current \$30,168.60 to approximately \$45,796.00. Mayor Parrott advised that he has asked Ronny Smith and Ken Walker to assess the cost to the City were they to take over the duties the PSA provides. He stated that there are other items to consider such as insurance and electrical costs before finalizing an estimate of the cost. Councilor Higginbotham stated that he feels the cost should be based on population rather than the digest as they are proposing. The Council discussed the proposed budget for the PSA and the services provided. Mayor Parrott stated he would send the proposed budget to the Council.

Robert Baird asked What percentage of the Recreation Center is paid for by fees and What percentage of the Aquatic Center is paid for by fees? Mayor Parrott stated that he would send these questions to the new PSA Director. Council wants to see results on the audit to determine the acceptance of the current budget.

New Business:

Lynn Courson advised that Keith Kelley and Alice Bass have agreed to be reappointed to the Planning Commission with terms ending in 2021. She further advised that Velma Hamilton declined to serve leaving and opening on the Commission. Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to reappoint Keith Kelley and Alice Bass to the Planning Commission and to permit Ms. Courson to advertise for the open position. Motion was unanimously approved and so declared by Mayor Parrott.

Ken Walker advised that a representative from Roberts engineering would be on site this week to evaluate the drainage issues in the City. He stated he would have a priority list and a budget for the project at the next meeting.

Robert Baird asked staff to provide the following to the Council:

Review minutes of council meetings from June 2015 through February 2016 for any mention of the solar project to find out what the Greenavations and the Council advised.

Call St. Marys, Folkston, and Kingsland to find out what their cost per kilowatt is per hour at their treatment plants.

Draft a letter to the Public Service Commission about the way the City has been treated by Georgia Power.

Find out what the City paid for kilowatt hours now versus what was paid in 2014 and 2015.

Have William Ashe draft a letter advising the other municipalities not to invoice the City for services they are not under contract for.

Lynn Courson stated that the GDOT is having a Notice of a Public Detour Open House on October 25<sup>th</sup> at the Historic Camden County Courthouse. She advised that they are proposing replacing bridges at White Oak Creek, Little Waverly Creek and Waverly Creek. She stated that the meeting will let the community know of proposed detours that would occur.

Public Comments – None.

The meeting adjourned at 8:45 p.m.

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Steven L. Parrott  
Mayor

Attest: \_\_\_\_\_  
M. Lynn Courson  
City Clerk