

**MINUTES OF A REGULAR MEETING
OF THE WOODBINE CITY COUNCIL
DECEMBER 3, 2018
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on December 3, 2018 was called to order at 6:30 p.m. by Mayor Steven Parrott, with the following Councilors present: Robert Baird, C.C. Higginbotham, Jr., Donald Harrelson and Louise Mitchell. City officials present: City Attorney William Ashe and City Clerk M. Lynn Courson. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Louise Mitchell.

Work Session:

Ronny Smith gave an update on Public Works activities. Samantha Young gave a Finance update. Lynn Courson gave an Administrative update.

Presentations – None.

Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to approve the Agenda with the following amendments: remove item 12.e. Intergovernmental Agreement with PSA. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the Minutes of the November 5, 2018 and November 15, 2018 City Council Meetings as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C.C. Higginbotham, Jr., seconded by Robert Baird, to adjourn to an Executive Session to discuss personnel. Motion was unanimously approved and so declared by Mayor Parrott.

The Executive Session convened at 6:37 p.m.

Motion made by Robert Baird, seconded by Louise Mitchell, to reconvene the Regular Meeting. Motion was unanimously approved and so declared by Mayor Parrott.

The Regular Meeting reconvened at 7:07 p.m.

Mayor Parrott advised that the duties of the administrative staff of the City are being restructured. He announced that Samantha Young would be the new City Administrator and congratulated her on the position.

A Public Hearing to receive public comments for alcohol application and renewal from the following was called to order at 7:09 p.m.

Public Hearing for Alcohol License Application and Renewal:

- Applicant: Imran Idrees Bhatti
Business Name: Coastal Chevron, Inc.
Business Address: 2040 East 10th Street
Type of License: Retail Malt Beverage and Wine for Sale by the Package
- Captain Stan's Smokehouse - Renewal

Lynn Courson advised that both parties had submitted the required paperwork and fees.

No comments were received.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to close the Public Hearing. Motion was unanimously approved and so declared by Mayor Parrott.

The regular meeting reconvened at 7:10 p.m.

A Public Hearing to receive public comments on the 2019 Budget and 2018 Millage Rate was called to order at 7:11 p.m.

No comments were received.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to close the Public Hearing. Motion was unanimously approved and so declared by Mayor Parrott.

The regular meeting reconvened at 7:12

Motion made by C. C. Higginbotham, Jr., seconded by Donald Harrelson, to approve the alcohol license application for Coastal Chevron, Inc. The motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Donald Harrelson, to approve the alcohol license renewal for Captain Stan's Smokehouse. The motion was unanimously approved and so declared by Mayor Parrott.

William Ashe presented a copy of the Garbage Services contract with Advanced Disposal. He stated that the contract was acceptable to him. Councilor Baird asked if the definition for indigent customers can be defined at a later date. Mr. Ashe agreed. Motion made by Robert Baird, seconded by Louise Mitchell, to approve the contract. The motion was unanimously approved and so declared by Mayor Parrott. Mayor Parrott asked Lynn Courson to provide the Council with a definition of indigent customers.

Elaine Koch presented the planned completion design and cost for the Wayfinding Signs project. She further presented a request to add a directional sign to replace the Riverwalk Trail Entrance Sign. Ms. Koch advised that the City has received the grant funds to cover the cost of the signs. Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the quote for the signs as presented. The motion was unanimously approved and so declared by Mayor Parrott.

Ronny Smith presented a contract with Roberts Civil Engineering for construction administration services for the 2018 LMIG project in the amount of \$8,500.00. Mr. Smith explained that the work was almost complete. Motion made by C.C. Higginbotham, Jr., seconded by Robert Baird, to approve the contract subject to William Ashe's approval. The motion was unanimously approved and so declared by Mayor Parrott.

Lynn Courson presented a first reading for Ordinance Sec. 2-251. - Securing of Price Quotations and Bids (Section 5) Local Vendor Preference.

New Business:

Motion made by C. C. Higginbotham, Jr., seconded by Donald Harrelson, to approve the 2019 Budget. The motion was unanimously approved and so declared by Mayor Parrott.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the 2018 Millage rate of 3.5 mills. The motion was unanimously approved and so declared by Mayor Parrott.

Lynn Courson presented a first reading of Alcohol Ordinance Revision - Revision to Section 9-7 Hours of Sale, Paragraph (c) (Retail Sales by the Drink for On Premise Consumption). Councilor Baird asked staff to look into the State's adoption of the Brunch Law hours.

Mayor Parrott advised that there were issues with the PSA being unable to obtain insurance on the structures and equipment on the City's parks because the City owns the land. The insurance companies do not see the PSA as having a financial interest and therefore will not provide insurance. Samantha Young advised that the City carries insurance on the parks but for land only. She stated that the PSA would like the City to deed or lease the parks to them so that they can acquire insurance. Motion made by Louise Mitchell, seconded by C. C. Higginbotham, Jr., to approve approaching the PSA with proposed leases for City parks. The motion was unanimously approved and so declared by Mayor Parrott.

Mayor Parrott advised that the Intergovernmental Agreement (IGA) for SPLOST 8 has been sent out for review. He explained that the County has changed the disbursements to reflect population. The County has lowered the percentage of Woodbine's portion to 3.96% of proceeds for the first \$47,000,000 and 2.80% for the remaining \$5,900,000. Councilor Higginbotham expressed his displeasure in the reduction of the percentage and the unethical practices that have recently come to light. Donald Harrelson recused himself from the discussion as he works for Camden County and the PSA. The other Councilors and the Mayor discussed their disapproval with the agreement and the consequences of not signing it. They further discussed how the negotiations reached these figures. The council agreed that if they do not approve the agreement the City will likely receive no funds from SPLOST 8. Councilors Higginbotham and Baird thanked the Mayor and staff for participating in the negotiations. Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the SPLOST 8 IGA but to campaign if they choose, to make sure SPLOST 8 does not pass. Voting was as follows: Aye – Baird, Higginbotham and Mitchell. Nay – None. Abstentions – Harrelson. The motion was approved and so declared by Mayor Parrott. Councilor Baird wants PSA to advise where the SPLOST 7 funds went to with regards to City parks.

Public Comments – None

Louise Mitchell expressed her gratitude for all of the thoughts and prayers conveyed during the passing of her brother.

The meeting adjourned at 7:45 p.m.

Steven L. Parrott
Mayor

Attest: _____
M. Lynn Courson
City Clerk