

**MINUTES OF A REGULAR MEETING
OF THE WOODBINE CITY COUNCIL
January 7, 2019
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on January 7, 2019 was called to order at 6:30 p.m. by Mayor Pro tem Mitchell, with the following Councilors present: C.C. Higginbotham, Jr., Donald Harrelson and Robert Baird. City officials present: City Administrator Samantha Young and City Clerk M. Lynn Courson. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Pro tem Mitchell.

The invocation was led by Robert Baird.

Work Session:

Ronny Smith gave an update on Public Works activities. Lynn Courson an Administrative update. Samantha Young gave a Finance and Administrative update.

Presentations - None

Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to approve the Agenda with the following amendments: removing 9.d. Drainage Project and adding 10.b. 2019 Election Qualifying Fees. The motion was declared approved by Mayor Pro tem Mitchell.

Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the Minutes of the December 3, 2018 City Council Meeting, December 3, 2018 Executive Session and December 11, 2018 Called City Council Meeting as presented. Motion was unanimously approved and so declared by Mayor Pro tem Mitchell.

Old Business:

Lynn Courson presented a second reading of the Alcohol Ordinance Revision - Revision to Section 9-7 Hours of Sale, Paragraph (c) (Retail Sales by the Drink for On Premise Consumption). Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve the ordinance revision changing hours of sale on Sunday to 12:30 p.m. until 11:30 p.m. Motion was unanimously approved and so declared by Mayor Pro tem Mitchell.

Robert Baird expressed his concerns with the Intergovernmental Agreement with PSA as it pertains to the amount of tax charged to the citizens. He stated that the citizens in the cities appear to pay more than the citizens in the unincorporated areas of the County. Dr. Baird requested that Joey Cason Executive Director of the PSA provide the Council a list of facilities serviced by the PSA. Mr. Cason advised that if the City chose to withdraw from funding the PSA, the other municipalities would have to adjust their budgets to provide the funding to cover the deficit. Mr. Cason advised that the upcoming budget meetings will address the continuation of right-of-way mowing. He advised that the mowing staff work on other projects during the winter season.

Mayor Parrott arrived at 6:31 p.m.

Mr. Cason further stated that PSA planned to use funds for improvements to the Woodbine Lion's Club Park. Mr. Cason and the Council discussed how the right-of-way mowing and mosquito control are funded. They further discussed what is paid from SPLOST. Councilor Higginbotham, Jr. suggested splitting the PSA from Leisure Services. Joey Cason stated that he would get answers to the Council's questions prior to the next meeting.

Samantha Young advised that she has not heard anything from anyone involved with the Solar Project since the Termination Letter from William Ashe's offices went out.

Ronny Smith presented bids for the LMIG Project which includes the paving of East 16th and East 17th Streets. He reported that Seaboard Construction Company was the low bidder on both streets with \$38,952.94 for East 16th Street and \$37,232.08 for East 17th. Samantha Young advised that the LMIG Grant funds are \$26,959.84. Ms. Young advised that SPLOST funds were allocated to street paving and resurfacing and would cover the difference. Motion made by C. C. Higginbotham, Jr., seconded by Donald Harrelson, to approve the bids from Seaboard Construction Company. Motion was unanimously approved and so declared by Mayor Parrott.

Ronny Smith presented a list of streets that need resurfacing. The Council agreed to table the item until Mr. Smith prioritizes the list.

Lynn Courson presented a second reading for Ordinance Sec. 2-251. - Securing of Price Quotations and Bids (Section 5) Local Vendor Preference. Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to approve the ordinance revision. Motion was unanimously approved and so declared by Mayor Parrott.

Mayor Parrott advised that the PSA revised their bylaws so that the elected officials that serve on the board can appoint someone on their respective councils or commissions to serve in their stead in 1 year increments.

Lynn Courson presented 2019 Election Qualifying Fees. She advised that the positions to be up for reelection are the Mayor and 2 Council Members. Motion made by Robert Baird, seconded by C. C. Higginbotham, Jr., to approve \$180.00 Qualifying Fee for Mayor and \$90.00 for Council Members. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by Robert Baird, to appoint Louise Mitchell as Mayor Pro tem. Voting was as follows: Ayes – Higginbotham, Baird, Harrelson. Nays – None. Abstentions – Mitchell. The motion was declared approved by Mayor Parrott.

Mayor Parrott administered the Oath of Office to Louise Mitchell as Mayor Pro tem.(Oath attached)

Mayor Parrott administered the Oath of Office to M. Lynn Courson as Municipal Registrar. (Oaths attached).

Mayor Parrott will administer the Oath of Office to Judge Robert C. Sweatt as Municipal Judge at a later date.

Public Comment:

Janet Heath announced that the Woodbine Public Library Board would host a storytelling fundraiser on February 14, 2019 at the Woodbine Community Center (Old School). She stated that a meal will be served as well and invited everyone to attend.

Colleen Weinkle stated that the Woodbine Public Library Board is applying for a grant with the State. She asked that the City provide a letter of support for the library and send it to Senator William Ligon and State Representative Steven Sainz. The Council asked staff to provide a letter as requested.

Janet Heath informed the Council of some issues with the HVAC system and the cost of the system they will need. She stated that Turner Brothers Electric are helping them.

The meeting adjourned at 7:45 p.m.

Steven L. Parrott
Mayor

Attest: _____
M. Lynn Courson
City Clerk