

**MINUTES OF A REGULAR MEETING
OF THE WOODBINE CITY COUNCIL
February 4, 2019
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on February 4, 2019 was called to order at 6:30 p.m. by Mayor Parrott, with the following Councilors present: C.C. Higginbotham, Jr., Donald Harrelson, Louise Mitchell and Robert Baird. City officials present: City Administrator Samantha Young and City Clerk M. Lynn Courson. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Mayor Parrott.

Work Session:

Ronny Smith gave an update on Public Works activities. Lynn Courson gave an Administrative update. Samantha Young gave a Finance and Administrative update.

Presentations:

Mayor Parrott read the 2019 Arbor Day Proclamation. Beth Gowen announced that the annual Tree Care seminar would be held on February 21st in conjunction with the Arbor Day celebration.

Dylan Kelley from Boy Scout Troupe #218 advised that he is working toward achieving his Eagle Scout designation. He offered to mulch around trees on the Riverwalk as well as build a decorative wishing well at the Old Theater Park. The council agreed.

Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to approve the Agenda with the following amendments: adding 10.d. City Beautification and 10.e. Aerator. The motion was declared approved by Mayor Parrott.

Motion made by C. C. Higginbotham, Jr., seconded by, Robert Baird to approve the Minutes of the January 7, 2019 City Council Meeting as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by Robert Baird, seconded by C.C. Higginbotham, Jr., to adjourn to an Executive Session to discuss personnel. Motion was unanimously approved and so declared by Mayor Parrott.

The Executive Session convened at 6:54 p.m.

Motion made by Robert Baird, seconded by C.C. Higginbotham, Jr., to reconvene the Regular Meeting. Motion was unanimously approved and so declared by Mayor Parrott.

The Regular Meeting reconvened at 7:16 p.m.

Mayor Parrott advised that no votes were taken during Executive Session.

Old Business:

The Council and Joey Cason discussed the Intergovernmental Agreement (IGA) with the Public Service Authority (PSA). The Council asked staff to get a legal opinion on the agreement from William Ashe.

Ronny Smith presented a list of streets that need to be resurfaced. He stated that Plant Improvement Co., Inc. dba Seaboard Construction was the lowest bidder. Motion made by Robert Baird, seconded by Louise Mitchell, to award the project to Plant Improvement Co., Inc. in the amount of \$336,159.59. Motion was unanimously approved and so declared by Mayor Parrott.

New Business:

Ronny Smith presented a list of equipment he would like declared as surplus so that it can be put up for sale on govdeals.com. Motion made by Robert Baird, seconded by C.C. Higginbotham, Jr., to approve declaring a 1991 Veneer Brush Chipper, 1999 Phoenix Belt filter Press, 2004 International Grapple Truck, 1992 John Deere 5300 and a Dual Axel Dump Trailer as surplus equipment to be sold. Motion was unanimously approved and so declared by Mayor Parrott.

Ronny Smith presented quotes on a mower for the Public Works Department. Motion made by C. C. Higginbotham, Jr., seconded by Louise Mitchell, to approve purchasing a Scag Turf Tiger Mower 61” for \$14,000.00 from Tait’s Lawn Products. Motion was unanimously approved and so declared by Mayor Parrott.

Ronny Smith presented quotes on 2 new trucks for the Public Works Department. Motion made by C. C. Higginbotham, Jr., seconded by, Robert Baird, to purchase a Ford F150 for \$25,436.00 and a Ford F250 for \$26,602.00 from Allan Vigil Ford-Lincoln. Motion was unanimously approved and so declared by Mayor Parrott.

Mayor Parrott stated that he would like to initiate a Beautification Project for the City including improving landscaping in the medians and City Hall lawn as well as replacing Christmas lights and other items. The Mayor and Council discussed possible events that the City could host. They agreed to have City staff create a beautification plan and look into alternative funding sources and bring it back to them.

Ronny Smith advised that an aerator pump and power station had to be ordered under an emergency situation for the Wastewater Treatment Plant. He asked the Council to approve the purchase. Motion made by Robert Baird, seconded by Louise Mitchell, to approve the purchase of the equipment in the amount of \$11,645.01 paid for from SPLOST and have the installation paid for from Water/Sewer funds. Motion was unanimously approved and so declared by Mayor Parrott.

Public Comment – None.

The meeting adjourned at 8:25 p.m.

Steven L. Parrott
Mayor

Attest: _____
M. Lynn Courson
City Clerk