

**MINUTES OF A REGULAR MEETING
OF THE WOODBINE CITY COUNCIL
October 7, 2019
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on October 7, 2019 was called to order at 6:30 p.m. by Mayor Parrott, with the following Councilors present: Robert Baird, C.C. Higginbotham, Jr., Louise Mitchell and Donald Harrelson. City officials present: City Administrator Samantha Young and Deputy City Clerk Elaine Koch. See sign-in sheet for others present.

The Pledge of Allegiance was led by Mayor Parrott.

The invocation was led by Louise Mitchell.

Work Session:

Jimmie Cohen gave a Public Works update. Elaine Koch gave an Administrative update. Samantha Young gave a Finance and Administrative update.

Presentations –

Mayor Parrott read the 2019 Pink Out Friday Proclamation.

Erin Handy from Oceana and Laura Early from Satilla Riverkeeper asked the City of Woodbine to join with other Coastal cities, in support against offshore drilling.

Motion made by Robert Baird, seconded by C.C. Higginbotham Jr., to approve the Agenda as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by Robert Baird, seconded by C.C. Higginbotham Jr., to approve the Minutes of the August 5, 2019 City Council Meeting as presented. Motion was unanimously approved and so declared by Mayor Parrott.

Motion made by C.C. Higginbotham, Jr. seconded by Robert Baird, to adjourn to an Executive Session to discuss personnel. Motion was unanimously approved and so declared by Mayor Parrott.

The Executive Session convened at 7:05 p.m.

Motion made by Robert Baird, seconded by C.C. Higginbotham Jr., to reconvene the Regular Meeting. Motion was unanimously approved and so declared by Mayor Parrott.

The Regular Meeting reconvened at 7:29 p.m.

Mayor Parrott advised that no votes were taken in Executive Session.

Old Business – None

New Business:

Jimmie Cohen presented quotes for the purchase of 2 mowers for the City. Motion made by Robert Baird, seconded by, Louise Mitchell to approve the quote from Sapelo Equipment Co. for the purchase of 2 mowers in the amount of \$20,152.00. Motion was unanimously approved and so declared by Mayor Parrott.

Samantha Young presented a quote for tree removal on Perry Lane. Motion made by C.C. Higginbotham Jr., seconded by Donald Harrelson, to approve the quote from Allen's Tree Service in the amount of \$1950.00, for tree removal on Perry Lane. Ayes – Higginbotham, Harrelson, Mitchell. Nays – None. Abstentions - Baird. Motion was approved and so declared by Mayor Parrott.

Samantha Young presented a request to adopt the GMEBS Retirement Plan. C.C. Higginbotham, Jr. asked to postpone adoption of the plan pending review from the City Attorney, Brian Corry.

J. R. Burns asked that the City Council be able to amend the zoning process without going through the current requirements regarding the process of resubmitting project plans. The Council asked Mr. Burns to have a conceptual drawing of the changes to the project completed, for further review.

Daurel Richardson asked that homeless shelters be added to the current zoning ordinances. The Council asked that Ms. Richardson contact shelters in other cities and gather more information before moving any further with her request.

Public Comment: None

The meeting adjourned at 8:00 p.m.

Steven L. Parrott
Mayor

Attest: _____
Elaine J. Koch
Deputy City Clerk