

**MINUTES OF A REMOTE REGULAR MEETING  
OF THE WOODBINE CITY COUNCIL  
July 13, 2020  
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on July 13, 2020 was called to order at 6:30 p.m. by Mayor Knight, with the following Councilors present via Remote Video Conference: Richard Baird, C.C. Higginbotham, Jr., Louise Mitchell and Phyllis Drummond. City officials present: City Administrator Samantha Young and City Clerk Lynn Courson.

The Pledge of Allegiance was led by Mayor Knight.

The invocation was led by Louise Mitchell.

Samantha Young asked to move Presentations to the beginning of the meeting. She explained that Chuck Butterfield from Ben Turnipseed Engineers has joined the meeting to answer any questions regarding the quote for a new diesel generator for the Donald L. Mitchell Public Safety Building. The Council and Mr. Butterfield discussed specifications for the generator along with other options available including a possible temporary resolution with repairing the current generator. The Council directed Ms. Young to research alternative solutions for the project and report her findings at the next meeting.

Jimmie Cohen gave a Public Works update. Lynn Courson gave an Administrative update. Samantha Young gave a Finance and Administrative update.

Motion made by C.C. Higginbotham, Jr., seconded by Richard Baird, to approve the Agenda adding item 8.a. Water Treatment Plant Digester. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham Jr., seconded by Louise Mitchell, to approve the Minutes of the May 4, 2020 City Council Meeting as presented. Motion was unanimously approved and so declared by Mayor Knight.

Old Business:

Motion made by C.C. Higginbotham Jr., seconded by Richard Baird, to approve the purchase of a digester for the Water Treatment Plant. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham Jr., seconded by Louise Mitchell, to open a Public Hearing for the following:

Variance Request Public Hearing:

Property Owner:	Robert Nason.
Property Location:	506 east 4 <sup>th</sup> Street (W10-01-005)
Current Zoning:	R-1(Low Density Residential)
Variance Request:	10' (Ten Foot) Rear Set-back

Motion was unanimously approved and so declared by Mayor Knight.

The Public Hearing opened at 7:17 p.m.

Robert Nason explained that there is a well on the property and he does not want to block the use of a bay door to the building he is placing on the property.

Lynn Courson advised that all property owners within 300 feet of the property had been notified of the request.

No public comments were received.

Motion made by C.C. Higginbotham Jr., seconded by Louise Mitchell, to close the Public Hearing. Motion was unanimously approved and so declared by Mayor Knight.

The Public Hearing closed at 7:21 p.m.

New Business:

Motion made by C.C. Higginbotham Jr., seconded by Louise Mitchell, to approve the variance request as presented. Motion was unanimously approved and so declared by Mayor Knight.

Lynn Courson presented an updated Franchise Agreement with Okefenoke REMC for approval. Motion made by C.C. Higginbotham Jr., seconded by Richard Baird, to approve the agreement. Motion was unanimously approved and so declared by Mayor Knight.

Lynn Courson presented a request for tree removal from Daniel Wagner at 311 Russell Street along with a recommendation from the Tree Board. Ms. Courson advised that the tree board would like Mr. Wagner to replace the tree with 2 other City approved trees. Motion made by C.C. Higginbotham Jr., seconded by Louise Mitchell, to approve the tree removal at the owners expense and request, but not require, Mr. Wagner to donate 2 trees to be planted on the Riverwalk. Motion was unanimously approved and so declared by Mayor Knight.

Public Comments – None.

Mayor Knight reported that Woodbine won the Mayor's Day Challenge in raising money for a Camden Connections fundraiser.

The meeting adjourned at 7:28 p.m.

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Kizziler Knight  
Mayor

Attest: \_\_\_\_\_  
M. Lynn Courson  
City Clerk