

**MINUTES OF A REMOTE REGULAR MEETING  
OF THE WOODBINE CITY COUNCIL  
August 10, 2020  
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on August 10, 2020 was called to order at 6:30 p.m. by Mayor Knight, with the following Councilors present via Remote Video Conference: Richard Baird, C.C. Higginbotham, Jr., Louise Mitchell and Phyllis Drummond. City officials present: City Administrator Samantha Young and City Clerk Lynn Courson.

The Pledge of Allegiance was led by C.C. Higginbotham, Jr.

The invocation was led by C.C. Higginbotham, Jr.

Jimmie Cohen gave a Public Works update. Lynn Courson gave an Administrative update. Samantha Young gave a Finance and Administrative update.

Motion made by Louise Mitchell, seconded by C.C. Higginbotham, Jr., to approve the Agenda as presented. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham Jr., seconded by Louise Mitchell, to approve the Minutes of the July 13, 2020 City Council Meeting as presented. Motion was unanimously approved and so declared by Mayor Knight.

Old Business:

Samantha Young presented information regarding replacing and/or repairing the generator located at the Donald L. Mitchell Public Safety Building (Fire Station). Ms. Young and the Council discussed the needs of the Fire Station with regards to the functionality of the generator. Samantha Young advised that funds for a new generator and installation would come from SPLOST, but that repairing the old generator would have to be paid by the General Fund. Motion made by C.C. Higginbotham Jr., seconded by Richard, to have a technician see if they can get the old generator running and if not, rent one until Requests for Quotes (RFQ) can be received to purchase a new generator. Motion was unanimously approved and so declared by Mayor Knight.

Samantha Young presented a proposed Emergency Management Ordinance as requested by Mayor Knight. She explained that she took the sample from the City of Kingsland and had the City Attorney adjust it to fit with Woodbine. Mayor Knight explained that each city entity was considering adopting these ordinances in an attempt to retain autonomy with regards to making decisions for each of their communities during an emergency situation rather than waiting on Camden County to do so. She stated that this ordinance would give Cities the ability to enact decisions in addition to those made by Camden County. The Mayor and Council discussed the probable need for such an ordinance. The Council agreed that the current City Charter already allows the City to make its own decisions in an emergency and therefore this ordinance was not necessary at this time. They further suggested getting an opinion from the City Attorney on if the County's decisions are legally binding to the City.

Samantha Young presented a resolution to accept and distribute funds made available by Georgia State Congress in the CARES Act (Coronavirus Aid, Relief, and Economic Security Act).

Ms. Young explained that funding has been received and that allocations have to be made by September 1, 2020 to be in compliance with State regulations to receive further funding. She further advised that the City would be able to use the funds for Personal Protection Equipment (PPE) as well as aid citizens with housing and utility debt. The Council directed Ms. Young to check with Woodbine Elementary School and some non-profits such as Red Cross and the Salvation Army to see if help can be provided through their organizations for Woodbine citizens. Motion made by C.C. Higginbotham Jr., seconded by Louise Mitchell, to approve the Resolution. Motion was unanimously approved and so declared by Mayor Knight.

Public Comments – None.

The meeting adjourned at 8:25 p.m.

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Kizziler Knight  
Mayor

Attest: \_\_\_\_\_  
M. Lynn Courson  
City Clerk