

**MINUTES OF A REMOTE REGULAR MEETING  
OF THE WOODBINE CITY COUNCIL  
January 4, 2021  
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on January 4, 2021 was called to order at 6:32 p.m. by Mayor Knight, with the following Councilors present via Remote Video Conference: C.C. Higginbotham, Jr., Phyllis Drummond and Louise Mitchell. Absent: Richard Baird. City officials present: City Administrator Samantha Young and City Clerk Lynn Courson.

The invocation was led by Phyllis Drummond.

The Pledge of Allegiance was led by Phyllis Drummond.

Motion made by C.C. Higginbotham, Jr., seconded by Phyllis Drummond, to appoint Louise Mitchell as Mayor Pro tem. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham, Jr., seconded by Louise Mitchell, to appoint Lynn Courson as Municipal Registrar. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham, Jr., seconded by Louise Mitchell, to appoint Robert C. Sweatt, Jr. as Municipal Judge. Motion was unanimously approved and so declared by Mayor Knight.

Oaths of office will be signed on an individual basis at a later time.

Jimmie Cohen gave a Public Works update. Lynn Courson gave an Administrative update. Samantha Young gave a Finance and Administrative update.

Presentations – None.

Motion made by C.C. Higginbotham, Jr., seconded by Louise Mitchell, to approve the Agenda with the following amendments: Add 10.d Discussion of Early Voting and 10.e. Discussion of RV Park Zoning District. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham Jr., seconded by Louise Mitchell, to approve the Minutes of the December 7, 2020 City Council Meeting as presented. Motion was unanimously approved and so declared by Mayor Knight.

Old Business – None

New Business:

Lynn Courson presented an advertisement for the 2021 Woodbine Election qualification fees. She explained that there will be 2 Council positions open and that the qualifying fee has been \$90.00 in the past. Qualifying will be held August 16 through August 20, 2021 8:30 a.m. until 4:30 p.m. Motion made by C.C. Higginbotham, Jr., seconded by Phyllis Drummond, to approve the advertisement. Motion was unanimously approved and so declared by Mayor Knight.

Samantha Young advised that a citizen reported that the Records Retention building next to the new Woodbine Public Library needed to be painted to blend in with the other building as it has not been painted in some time. Jimmie Cohen reported that the Public Works Department could do the work for approximately \$500.00. The council asked that the color be coordinated with the color of the Library building. Motion made by C.C. Higginbotham, Jr., seconded by Phyllis Drummond, to approve painting the Records Retention building the same color as the Woodbine Public Library. Motion was unanimously approved and so declared by Mayor Knight.

Samantha Young presented a spreadsheet showing a proposed water rate increase over the next 4 years. She explained that conditions of the City's USDA loan include parameters for a separate contingency for repairs for the treatment plant or large purchases. She explained that it is required by the State for the water revenues to pay for water expenses and sewer revenues pay for sewer expenses. The Council asked Ms. Young to look into the highest users of the water/sewer service. Councilor Higginbotham asked that she research service districts and the possibility of including the highest users in this type of district.

Councilor Higginbotham advised that he requested a discussion for Early Voting on the North end of Camden County. He stated that the County did not have ample early voting availability to the residents of the North end. Mayor Knight advised that Samantha Young had offered some dates to the Board of Registrars to use as an early voting venue but they were not accepted. Mayor Knight agreed to send a letter to the Board of Registrars expressing their wishes for more opportunities for early voting on the North end.

Lynn Courson advised that Matt Jordan had requested a discussion of RV Park Zoning Districts. She stated that Mr. Jordan had not joined the remote meeting. She further advised that current Woodbine zoning only allows for travel trailers in the CI Commercial Interchange district which is located around Interstate 95. The Council asked Ms. Courson to gather some more information about other communities and how they set up their districts.

Public Comments:

Sheila Sapp expressed her thanks for the new street light to be added to the Old Theater Park.

Mayor Knight advised that she will continue to attend Airport Relocation meetings and that she would keep the other members updated on the proposed project.

The meeting adjourned at 7:38 p.m.

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Kizziler Knight  
Mayor

Attest: \_\_\_\_\_  
M. Lynn Courson  
City Clerk