

**MINUTES OF THE REGULAR MEETING OF THE  
WOODBINE CITY COUNCIL  
August 7, 2023  
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on August 7, 2023 was called to order at 6:30 p.m. by Mayor Knight, with the following Councilors present: C.C. Higginbotham, Jr., Richard Baird, Louise Mitchell and Phyllis Drummond. City officials present: City Administrator Samantha Young, City Clerk Elaine Koch and City Attorney Brian Corry via Zoom during Executive Session.

The Pledge of Allegiance was led by Mayor Knight.

The Invocation was done by Phyllis Drummond.

Jimmie Cohen gave a Public Works update. Elaine Koch gave an Administrative update. Samantha Young gave a Finance and Administrative update.

Presentations –

James Coughlin of the Camden County JDA attended the meeting seeking 2 new representatives from the City for the JDA Board. We currently have one opening and another will be vacant as of December 31, 2023.

Curry Ahouse from Badger Meter presented a proposal for the purchase of new meters and software to enhance the meter reading process as well as making the water consumption more accurate, therefore increasing our revenue from water billing. Mr. Ahouse agreed to formulate a quote for the City based on total costs and payment plans. The quote will be presented to City Council by staff at the September meeting.

Ben Pierce and Cohen Carpenter from GWES Engineering presented a proposal for assistance in complying with the Lead and Copper Rule Revisions concerning water pipes in the City. Council asked for additional information regarding locating the lead and or copper pipes. GWES Engineering will return for the September meeting with the requested information to present to Council.

Mayor Knight proclaimed Evergreen Missionary Baptist Church worthy of special recognition for their historic achievement of 150 years of existence.

Mayor Knight proclaimed the week of August 7-11, 2023 as National Health Center Week in Woodbine, Georgia.

Rick Baird asked the agenda be amended to remove Consideration of PSA Funding Increase and to move Discussion of City's Position Regarding DOT Project – Highway 17 Closure in New Business, from Item f to Item a. C.C. Higginbotham asked that the same item be amended to include in consideration.

Motion made by Rick Baird, seconded by C.C. Higginbotham to approve the agenda as amended. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham, seconded by Phyllis Drummond to approve the minutes of the May 1, 2023 meeting as presented. Motion was unanimously approved and so declared by Mayor Knight.

Public Comments –

Colleen Weinkle gave a Woodbine Library update.

Kevin Walker expressed his concern regarding the recent flooding of the yard at his grandmother's residence at 1003 East Oak Street.

Erika Brown, owner of Sawgrass Hardware, presented Council with a petition signed by Woodbine business owners opposing the DOT Project – Highway 17 Closure.

Motion made by C.C. Higginbotham, seconded by Phyllis Drummond to go into Executive Session. Motion was unanimously approved and so declared by Mayor Knight.

The Executive Session convened at 7:29 p.m.

Motion made by Rick Baird, seconded by C.C. Higginbotham to reconvene the Regular Meeting. Motion was unanimously approved and so declared by Mayor Knight.

The Regular Meeting reconvened at 8:50 p.m.

Mayor Knight advised that during Executive Session, no votes and no actions were taken concerning items (a.) Litigation and (b.) Property Acquisition. Item (c.) Contracts, a letter of intent was authorized to evaluate property owned by Lannie Brant. Mr. Brant would like to sell this property to the City. Item (d.) Personnel, City Administration was authorized to evaluate the pay scale for City employees.

Old Business –

Motion made by Rick Baird, seconded by C.C. Higginbotham to award Three C's Construction, for the Gazebo Repair project, contingent upon verification of the correct composite materials listed on their proposal. Motion was unanimously approved and so declared by Mayor Knight.

New Business –

Discussion regarding The City's Position regarding DOT Project – Highway 17 Closure, involved conversation regarding the economic impact on The City, as well as concerns about the proposed DOT detour routes, and the impact of traffic should Interstate 95 have to close down due to an accident, or in the case of an impending storm and evacuation. Motion made by C.C. Higginbotham, seconded by Rick Baird to pass a Resolution authored by the City of Woodbine, in regards to the DOT Project – Highway 17 Closure, with the intent to forward to the Camden County Board of Commissioners and all other impacted Entities to join the City in support of this Resolution. Motion was unanimously approved and so declared by Mayor Knight.


Motion made by Rick Baird, seconded by C.C. Higginbotham to award the contract for Garbage Services to Cumberland Services. Motion was unanimously approved and so declared by Mayor Knight.

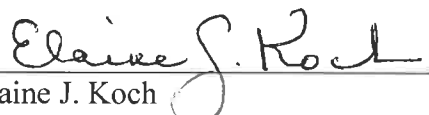
Motion was made by Louise Mitchell, seconded by Rick Baird to table Consideration of Water Meter & Software Upgrades pending further information regarding costs and timelines. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham, seconded by Rick Baird to table EPA Lead & Copper Rule Service Line Replacement pending further information from GWES Engineering. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham, seconded by Phyllis Drummond to accept the donation of Parcel #W04 01 001 to the City. Motion was unanimously approved and so declared by Mayor Knight.

The meeting adjourned at 9:38 p.m.

  
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Kizziler Knight  
Mayor

Attest:   
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Elaine J. Koch  
City Clerk