

**MINUTES OF THE REGULAR MEETING OF THE  
WOODBINE CITY COUNCIL  
May 1, 2023  
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on May 1, 2023 was called to order at 6:30 p.m. by Mayor Knight, with the following Councilors present: C.C. Higginbotham, Jr., Richard Baird, Louise Mitchell and Phyllis Drummond. City officials present: City Administrator Samantha Young, City Clerk Elaine Koch and City Attorney Brian Corry via Zoom during Executive Session.

The Pledge of Allegiance was led by Mayor Knight.

The Invocation was done by Louise Mitchell.

Jimmie Cohen gave a Public Works update. Elaine Koch gave an Administrative update. Samantha Young gave a Finance and Administrative update.

Rick Baird asked that the agenda be amended to the following order:

8. Presentations
9. Old Business
10. New Business
11. Executive Session
  - a. Litigation
12. Adjourn

and to add Contracts to Executive Session as Item 11b. Motion made by C.C. Higginbotham, seconded by Phyllis Drummond to approve the agenda as amended. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham, seconded by Louise Mitchell to approve the minutes of the March 6, 2023 and April 3, 2023 meetings as presented. Motion was unanimously approved and so declared by Mayor Knight.

Public Comments –

Janet Heath asked how many tax bills the City sends out, and also gave a Library update. Teresa Sawyer asked for an update on the Gazebo repairs.

Presentations –

Mayor Knight proclaimed the month of May, 2023 as Mental Health Awareness Month.

Mayor Knight proclaimed May 20, 2023 as Kids to Parks Day.

Old Business –

Motion made by Rick Baird, seconded by C.C. Higginbotham to approve the second reading of Revision to Article 9 – Planning Commission, Sec 9-4© - Public Hearings. Motion was unanimously approved and so declared by Mayor Knight.

New Business –

Motion made by C.C. Higginbotham, seconded by Phyllis Drummond to accept the IGA for Building Services between Kingsland and Woodbine, contingent upon minor changes in the wording in #2, from City of Kingsland to City of Woodbine. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by Rick Baird, seconded by C.C. Higginbotham to approve Mr. Ernesto Herring Jr. as the Citizen Representative from Woodbine to the PSA Board. Council suggested staff speak with the applicant for the Citizen Representative PSA Board, to ensure he knows what the position will require. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by Louise Mitchell, seconded by C.C. Higginbotham to go into Executive Session. Motion was unanimously approved and so declared by Mayor Knight.

The Executive Session convened at 7:11 p.m.

Motion made by Louise Mitchell, seconded by Phyllis Drummond to reconvene the Regular Meeting. Motion was unanimously approved and so declared by Mayor Knight.

The Regular Meeting reconvened at 8:34 p.m.

Mayor Knight advised that no votes were taken and no decisions were made during Executive Session.

The meeting adjourned at 8:36 p.m.

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Kizziler Knight  
Mayor

Attest: \_\_\_\_\_

Elaine J. Koch  
City Clerk