

**MINUTES OF THE REGULAR MEETING OF THE
WOODBINE CITY COUNCIL
September 11, 2023
WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on September 11, 2023 was called to order at 6:30 p.m. by Mayor Knight, with the following Councilors present: C.C. Higginbotham, Jr., Louise Mitchell and Phyllis Drummond. City officials present: City Administrator Samantha Young, City Clerk Elaine Koch and City Attorney Brian Corry via Zoom during Executive Session.

The Pledge of Allegiance was led by Mayor Knight.

The Invocation was done by Mayor Knight.

Jimmie Cohen gave a Public Works update. Elaine Koch gave an Administrative update. Samantha Young gave a Finance and Administrative update.

Presentations –

Ben Pierce and Cohen Carpenter from GWES Engineering presented a proposal for assistance in complying with the Lead and Copper Rule Revisions concerning water pipes in the City. GWES advised Council on the possibilities of the City qualifying for grant funds to help offset costs related to compliance with the Lead and Copper Rule Revisions.

Mayor Knight proclaimed the week of September 17-23, 2023 as Constitution Week in the City of Woodbine.

C.C. Higginbotham asked that the agenda be amended to move Executive Session to Item 11, after all other Business was addressed.

Motion made by C.C. Higginbotham, seconded by Phyllis Drummond to approve the agenda as amended. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham, seconded by Phyllis Drummond to approve the minutes of the August 7, 2023 meeting as presented. Motion was unanimously approved and so declared by Mayor Knight.

Public Comments –

Teresa Sawyer commented on the need for maintenance at the 11th Street restrooms on the Nature Trail. She also inquired on the status of the Gazebo repairs.

Old Business –

Motion made by C.C. Higginbotham, seconded by Phyllis Drummond to table Consideration of GWES Engineering Proposal. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham, seconded by Louise Mitchell to accept the Estimate for Badger Water Meter & Software Upgrades from USA Utility Solutions and Automation, LLC., in the amount of \$124,250.00. Motion was unanimously approved and so declared by Mayor Knight.

New Business –

Motion made by C.C.Higginbotham, seconded by Phyllis Drummond to approve \$5000 towards Meeting Room renovations. Staff was instructed to provide flooring and paint samples at the October 2, 2023 meeting. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham, seconded by Phyllis Drummond to go into Executive Session. Motion was unanimously approved and so declared by Mayor Knight.

The Executive Session convened at 7:29 p.m.

Motion made by Phyllis Drummond, seconded by C.C. Higginbotham to reconvene the Regular Meeting. Motion was unanimously approved and so declared by Mayor Knight.

The Regular Meeting reconvened at 8:13 p.m.

Mayor Knight advised that during Executive Session, no votes and no actions were taken regarding Litigation.

The meeting adjourned at 8:13 p.m.

Kizziler Knight
Mayor

Attest: _____
Elaine J. Koch
City Clerk