**MINUTES OF THE REGULAR MEETING OF THE WOODBINE CITY COUNCIL**

**February 5, 2024**

**WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on February 5, 2024 was called to order at 6:30 p.m. by Mayor Knight, with the following Councilors present: C.C. Higginbotham, Jr., Rick Baird, Louise Mitchell and Phyllis Drummond. City officials present: City Administrator Samantha Young, City Clerk Elaine Koch

The Pledge of Allegiance was led by Mayor Knight.

The Invocation was done by Phyllis Drummond.

Jimmie Cohen gave a Public Works update. Elaine Koch gave an Administrative update. Samantha Young gave a Finance and Administrative update. Mayor Knight presented the City with the City of Civility Award.

Mayor Knight proclaimed February 16, 2024, Arbor Day in the City of Woodbine.

Rhetta Sutton presented a plan to have additional fencing installed behind the Woodbine Public Library. The Library would like to have a fully enclosed area behind the building that includes having access to their outside water spigot. The Library has received a donation of a gate for the east side of the property. The Library is asking for financial assistance to complete the fencing project. Council asked Public Works Director, Jimmie Cohen to look into securing a quote for the fence.

C.C. Higginbotham asked that Personnel be added to Executive Session. Motion made by C.C. Higginbotham, seconded by Phyllis Drummond to approve the agenda as amended. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham, seconded by Phyllis Drummond to approve the minutes of the January 9, 2024 meeting. Motion was unanimously approved and so declared by Mayor Knight.

Public Comments – None

Old Business -

Motion made by Louise Mitchell, seconded by Phyllis Drummond to approve the Statewide Mutual Aid & Assistance Agreement. Motion was unanimously approved and so declared by Mayor Knight.

Council asked Mayor Knight as the City’s PSA representative to inquire if the PSA will be repairing the Gazebo, or willing to pay the contractor that the City has already obtained.

2/5/24 City Council Minutes Page 2

New Business – None

Motion made by Phyllis Drummond, seconded by Rick Baird to go into Executive Session. Motion was unanimously approved and so declared by Mayor Knight.

The Executive Session convened at 7:17 p.m.

Motion made by Phyllis Drummond, seconded by C.C. Higginbotham to reconvene the Regular Meeting. Motion was unanimously approved and so declared by Mayor Knight.

The Regular Meeting reconvened at 8:34 p.m.

Mayor Knight advised that during Executive Session, there were no votes taken and no decisions made regarding Litigation.

The Meeting adjourned at 8:34 p.m.

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Kizziler Knight

Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Elaine J. Koch

City Clerk