MINUTES OF A CALLED REMOTE REGULAR MEETING

**OF THE WOODBINE CITY COUNCIL**

**April 5, 2021**

**WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on April 5, 2021 was called to order at 6:32 p.m. by Mayor Knight, with the following Councilors present via Remote Video Conference: C.C. Higginbotham, Jr., Richard Baird, Louise Mitchell and Phyllis Drummond. City officials present: City Administrator Samantha Young, City Clerk M. Lynn Courson.

The invocation was led by Phyllis Drummond.

The Pledge of Allegiance was led by Phyllis Drummond.

Jimmie Cohen gave a Public Works update. Lynn Courson gave an Administrative update. Samantha Young gave a Finance and Administrative update.

Presentations – None.

Motion made by C.C. Higginbotham, Jr., seconded by Phyllis Drummond, to approve the Agenda removing item 5.a. Bonnie Kelly Grant Management and Planning, add 9.d. Highway 110 Ballfield Lease, 9.e. Confined Space Training and 9.f. City Hall Refrigerator. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham Jr., seconded by Phyllis Drummond, to approve the Minutes of the March 1, 2021 City Council Meeting as presented. Motion was unanimously approved and so declared by Mayor Knight.

Old Business:

Jimmie Cohen presented the Invoice for the Marsh Master the City is using to aid in the drainage project. Motion made by C.C. Higginbotham Jr., seconded by Louise Mitchell, to approve the invoice from Coast Machinery LLC in the amount of $204,680.00. Motion was unanimously approved and so declared by Mayor Knight.

New Business:

Samantha Young presented the SPLOST VII Intergovernmental Agreement (IGA) extending the timeline until June 30, 2022. Motion made by C.C. Higginbotham Jr., seconded by Phyllis Drummond, to approve the IGA. Motion was unanimously approved and so declared by Mayor Knight.

Samantha Young presented quotes on new computers for the Street Department office and the Water Treatment Plant office. Motion made by Richard Baird, seconded by C.C. Higginbotham Jr., to approve the purchase from MLBA, Inc. in the amount of $2,446.00. Motion was unanimously approved and so declared by Mayor Knight.

Jimmie Cohen presented quotes from BRW Construction Group LLC. for materials and labor to repair the Lift Stations at East 13th Street and East 9th Street in the amount $18,830.00. Motion made by C.C. Higginbotham Jr., seconded by Phyllis Drummond, to approve the quote. Motion was unanimously approved and so declared by Mayor Knight.

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C.C. Higginbotham, Jr. stated that the City needed to have a back-up pump in cases where the equipment fails like it did at the East 13th and East 9th Street Lift Stations. Motion made by C.C. Higginbotham Jr., seconded by Louise Mitchell, to approve the emergency purchase of 2 pumps for the lift stations in the amount of $10,448.50. Motion was unanimously approved and so declared by Mayor Knight.

C. C. Higginbotham, Jr. stated that he asked for the Highway 110 Ballfield Lease to be added to the Agenda for the purpose adding a “Hold Harmless Clause” to the lease as well as having the City listed as a certificate holder on the PSA insurance policy for equipment in the park.

Motion made by C.C. Higginbotham Jr., seconded by Richard Baird, to approve Confined Space Training for the Public Works Department. Motion was unanimously approved and so declared by Mayor Knight.

Samantha Young presented a quote for a new refrigerator for City Hall. Motion made by Richard Baird, seconded by C.C. Higginbotham Jr., to approve the purchase in the amount of $759.98. Motion was unanimously approved and so declared by Mayor Knight.

Public Comments:

Louise Mitchell advised that some domesticated pigs have been traveling through the City.

The meeting adjourned at 7:25 p.m.

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Kizziler Knight

 Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Elaine J. Koch

 Deputy City Clerk