MINUTES OF THE REMOTE REGULAR MEETING

**OF THE WOODBINE CITY COUNCIL**

**August 2, 2021**

**WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on August 2, 2021 was called to order at 6:32 p.m. by Mayor Knight, with the following Councilors present via Remote Video Conference: C.C. Higginbotham, Jr., Richard Baird, Louise Mitchell and Phyllis Drummond. City officials present: City Administrator Samantha Young, Deputy City Clerk Elaine Koch.

The invocation was led by Phyllis Drummond.

The Pledge of Allegiance was led by Phyllis Drummond.

Jimmie Cohen gave a Public Works update. Elaine Koch gave an Administrative update. Samantha Young gave a Finance and Administrative update.

Presentations –

Mark Belcher with MLBA presented the Council with the details for a new Phone System for City Hall. He explained the importance of upgrading the system, due to the fact that the current system is obsolete and would be impossible to repair, if needed.

Alex Kearns from St. Marys Riverkeeper presented information regarding the dangers of possible mining near the Okefenokee Swamp. She asked the City to consider signing a

Resolution requesting protection for the Okefenokee Swamp.

Mayor Knight proclaimed June 19, 2021 as Juneteenth in the City of Woodbine and called for the observance of this day by all residents of Woodbine.

C.C. Higginbotham, Jr. asked to have Contracts added to Executive Session.

Motion made by C.C. Higginbotham, Jr., seconded by Rick Baird to approve the Agenda as amended. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham, Jr., seconded by Louise Mitchell to go into Executive Session to discuss personnel and contracts. Motion was unanimously approved and so declared by Mayor Knight.

The Executive Session convened at 7:25 p.m.

The Regular Meeting reconvened at 8:11.

Mayor Knight advised that the Council had agreed to appoint Elaine Koch as City Clerk pending her acceptance of the position.

No action was taken on Contracts.

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Old Business –

Motion made by C.C. Higginbotham Jr., seconded by Rick Baird to reinstate the Business License for Graham Sous Chef Kitchen. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham Jr., seconded by Phyllis Drummond to approve the rezoning request for Lisa Copeland at 500 Georgia Avenue from B-1 Central Business District to

R-1 Low Density Residential. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham Jr., seconded by Louise Mitchell to defer any decision, pending legal advice regarding the rezoning request for Burford Clark at 502 Myrtle Avenue

from R-1 Low Density Residential to R-3 Medium Low Density Residential for the purpose

of building a duplex. Motion was unanimously approved and so declared by Mayor Knight.

New Business:

Samantha Young presented the Intergovernmental Agreement with Camden County Board of

Elections. Motion made by C.C. Higginbotham Jr., seconded by Phyllis Drummond to approve

The IGA contingent on the removal of Section #5 Legal Responsibilities. Motion was unanimously approved and so declared by Mayor Knight.

Shannon Nettles from Camden County Board of Elections asked for permission to use the

Meeting Room at City Hall for early voting. Early voting would take place from October 12, 2021 thru October 29, 2021. This three week period would also include two Saturdays, October 16th and October 23rd. Request was agreed upon, with the condition of using only the side entrance door of the Meeting Room for voters. Shannon extended her condolences for the loss

of Lynn Courson and let Elaine Koch know she would be contacting her in the future regarding qualifying for the upcoming election.

Motion made by C.C. Higginbotham Jr., seconded by Rick Baird to approve the quote for the

City Hall Phone System contingent on legal advice regarding the need to open this item up for bids. Motion was unanimously approved and so declared by Mayor Knight.

Samantha Young presented the Resolution for Okefenokee Swamp Protection. Item dies for lack of motion.

Samantha Young presented the Resolution Adopting CC Multi-Jurisdictional Hazard Mitigation

Plan. Motion made by C.C. Higginbotham Jr., seconded by Louise Mitchell to adopt the Resolution. Motion was unanimously approved and so declared by Mayor Knight.

Samantha Young presented the Consent for AT&T Antenna Modification & Upgrades. Motion made by C.C. Higginbotham Jr., seconded by Phyllis Drummond to approve the request for

Modification and Upgrades to AT&T Antennas. Motion was unanimously approved and so declared by Mayor Knight.

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Public Comments:

Phyllis Drummond presented an ARPA Funds Resource Guide for publication on the City’s website to aid citizens in finding financial help as needed.

C. C. Higginbotham Jr. thanked the staff for doing a great job thru the loss of Lynn Courson.

All other Council members also thanked the staff and offered their assistance with any issues that may come up during this transition period.

The meeting adjourned at 9:11 p.m.

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Kizziler Knight

Mayor

Attest:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Elaine J. Koch

City Clerk