**MINUTES OF THE REGULAR MEETING OF THE WOODBINE CITY COUNCIL**

**September 12, 2022 6:30 P.M.**

**WOODBINE CITY HALL**

The regular meeting of the Woodbine City Council held on September 12, 2022 was called to order at 6:30 p.m. by Mayor Knight, with the following Councilors present: C.C. Higginbotham Jr., Richard Baird, Louise Mitchell, and Phyllis Drummond. City officials present: City Administrator Samantha Young, City Clerk Elaine Koch and City Attorney Brian Corry via Zoom during Executive Session.

The Pledge of Allegiance was led by Mayor Knight.

The invocation was led by Mayor Knight.

Jimmie Cohen gave a Public Works update, Elaine Koch gave an Administrative update and Samantha Young gave an Administrative and Financial update.

Presentations –

Rhetta Sutton and Delores Magoon, representing the Woodbine Public Library, asked for permission to place a Library sign on the lot in front of the Library. The property is owned by the City.

Mayor Knight proclaimed the week of September 17-23, 2022 as Constitution Week.

Mayor Knight proclaimed September 24, 2022 as Woodbine Library Day of Celebration.

Mark Belcher from MLBA presented two options for the FortiVoice Phone System for City Hall. One option uses the cloud , the second does not.

Samantha Young presented the 2023 CRC Joint Comp Plan Contract. Ms Young explained the necessity of continuing the contract each year.

Elaine Koch presented information referencing the City’s Zoning for location of an RV Park. Mrs. Koch asked for future dates to schedule a Work Session to begin the process of amending the zoning ordinance.

Jimmie Cohen presented multiple quotes for additional equipment needed for continued maintenance of the City’s drainage ditches.

Motion made by C.C. Higginbotham, seconded by Phyllis Drummond to approve the Agenda as presented. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham, seconded by Phyllis Drummond to approve the minutes as presented. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham, seconded by Phyllis Drummond to go into Executive Session. Motion was unanimously approved and so declared by Mayor Knight.

The Executive Session convened at 7:45 p.m.

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Motion made by C.C. Higginbotham, seconded by Louise Mitchell to reconvene the Regular Meeting. Motion was unanimously approved and so declared by Mayor Knight.

The Regular Meeting reconvened at 8:40 p.m.

Mayor Knight advised that no votes were taken and no decisions were made during Executive Session.

Old Business – None

New Business –

Motion made by C.C. Higginbotham, seconded by Phyllis Drummond to appove the Woodbine Public Library’s request to place a sign on the property belonging to the City. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham, seconded by Phyllis Drummond to approve the purchase of the new FortiVoice Phone System option that utilizes the Cloud, in the amount of $11,900.00. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by Louise Mitchell, seconded by Phyllis Drummond to approve the 2023 CRC Joint Comp Plan at the minimum amount quoted. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C, Higginbotham, seconded by Rick Baird to schedule a work session for the purpose of establishing RV Park Zoning within the City. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham, seconded by Phyllis Drummond to approve the purchase of the Marsh Master sled attachment and trailer in the amount of $51,825.00. Council asked Jimmie Cohen to provide additional information on the RC Mowers at the October 3, 2022 City Council Meeting. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham, seconded by Phyllis Drummond to approve the 2022 LOST Distribution. Motion was unanimously approved and so declared by Mayor Knight.

Motion made by C.C. Higginbotham, seconded by Louise Mitchell to approve the proposed changes to the City of Woodbine’s Personnel Policy. Motion was unanimously approved and so declared by Mayor Knight.

Public Comments –

Elwood Rahn stated that he was soliciting for bids for a new road for Kelley’s Scrap Metal Recycling. Mr. Rahn also stated that he had submitted an application for a Junkyard license, for consideration by the Planning Commission.

Janet Heath thanked Council and City Staff for all they had done for the Woodbine Public Library.

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 The meeting adjourned at 9:13 p.m.

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Kizziler Knight

 Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Elaine J. Koch

 City Clerk

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